



Advisory # **2019-A-010**

Subject: Terminal 3 Transborder Gate Check Carry-down Process Change

From: Customer & Terminal Services

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Please be advised that the gate-check carry down process has changed for Terminal 3 Transborder flights gated on Pier and Hammerhead B. Airlines will need to follow the process below for any carry-down items that can not be safely carried down bridge stairs:

1. Airlines are to notify US CBP at the 0515-daily briefing of any flights that may have potential large carry-down items that can not be safely lifted down the bridge stairs (i.e. motorized wheelchairs).
2. Prior to pre-boarding the identified flights, the airline must confirm with US CBP of the requirement to bring wheelchairs to elevator AP10, elevator that accesses the connector near gate B20, in order to transport the carry-down item to the gate.
3. The airline can not leave the preclearance designated areas with any carry-down items without US CBP approval and/or escort.

Please note that it is the Air Carriers responsibility to notify US CBP of any changes to the potential for carry-downs as soon as they are identified. Failure to follow this process may result in the restriction of only using the elevators at gates A9 (elevator E7) to transport carry-down items to the ramp level.

