



Advisory # **2020-A-22**

Temporary changes to Transport Canada Security Screening Program at the Pass Permit Control Office

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The Pass Permit Control Office (PPCO) has implemented Transport Canada's temporary changes to its security screening program to support social distancing during the COVID-19 pandemic. Please note the details below and share with your employees:

Expiring Transportation Security Clearances (TSC)/Restricted Area Identity Cards (RAIC)

As of April 6, 2020, all existing TSCs and RAICs with an expiry date up to, and including June 30, 2020, were extended an additional 90 days. TSCs and RAICs expiring after June 30, 2020, will be assessed at a later date, having due regard to the state of the pandemic and may be extended at that time.

For example, if your RAIC has an expiry date of May 15, 2020, it will now expire on August 15, 2020. As such, you will have access to the restricted area up to August 15, 2020.

The PPCO will not be accepting renewal applications for security items expiring during this period.

Security Control Passes (Yellow)

The process to extend Security Control Passes remain the same. A Security Control Pass may be extended if it is valid. If the Security Control pass expires, an authorized RAIC application is required to renew.

Transportation Security Clearance Application Form

A scanned copy of Part A of the TSC application will be accepted provided the PPCO Enrollment Coordinator is able to confirm the authenticity of the Signing Authorities' signature. Original (wet) signatures are preferred when possible.

Here are the steps:

- Applicant completes and submits their TSC application form online, then prints the application
- Applicant may scan **Part A only** to their Signing Authority
- The Signing Authority will sign Part A of the TSC application form and scan it back to the applicant;
- **Electronic signatures will not be accepted**
- The applicant will bring the completed and signed Transportation Security Clearance to the PPCO
- The PPCO Enrollment Coordinator will contact the Signing Authority when the applicant is at the PPCO to confirm authenticity of the signature per Transport Canada requirements
- The applicant will sign the TSC application at the PPCO.

Restricted Area Identification Card Application Form

A Signing Authority may complete the RAIC application online, print and then sign the application. The signed application may be scanned and sent to the applicant to bring to the PPCO when applying for a Restricted Area Identity Card. Please ensure the surname and all given names are included on the application form. **Electronic signatures will not be accepted.**

Thank you for your support and stay safe.

Pass Permit Control Office