



Advisory #2020-A-029

**Subject: Transparency with Toronto Pearson workers about COVID-19 cases**

**From:** Governance, Corporate Safety and Security

**Date:** May 7, 2020

Health and safety is a top priority at Toronto Pearson and since the beginning of the COVID-19 pandemic we have been working in close collaboration with the Public Health Agency of Canada (PHAC), the lead agency responsible for determining the public health response to COVID-19.

The Toronto Pearson COVID-19 Case Log will be available to all members of the airport community at [torontopearson.com/employeeupdates](https://torontopearson.com/employeeupdates).

Developed by the GTAA and the Public Health Agency of Canada (PHAC), this voluntary airport-wide case log provides basic, anonymous information about COVID-19 cases in the Toronto Pearson workforce.

To log a confirmed case of COVID-19 at your organization, email the following information **only** to [covidreporting@torontopearson.com](mailto:covidreporting@torontopearson.com).

1. Name of employer
2. Occupation of the employee who tested positive (only if the total number of employees in that occupation is large enough so as not to reveal the individual's identity)
3. Date of confirmed positive test
4. Last day of confirmed presence at Toronto Pearson

You are also asked to provide a contact name and phone number at your organization in the event PHAC may wish to follow up with you or provide your organization with Health Guidance or other information. This information will not be included in the log.

Do **not** provide the employee's name or any other information about the employee that may directly or indirectly reveal the employee's identity. If any identifying information is sent to the above email address it will be removed before sharing in the Case Log.

The Toronto Pearson COVID-19 Case Log will be available to employees at [torontopearson.com/employeeupdates](https://torontopearson.com/employeeupdates) in the upcoming days. Once posted information will be updated weekly.

Reporting provides an important step in informing employees and providing transparent communication about the COVID-19 situation at Toronto Pearson.

Please note, workers or employers who are concerned about their personal health should contact their local health authority. Awareness of cases in the workspace is not a replacement for prevention measures instituted by employers and PHAC, such as good hygiene and physical distancing practices. Always follow your employers' and public health guidelines.

Thank you for your support and stay safe.

Governance, Corporate Safety and Security