



Advisory # **2020-A-041**

Subject: AVOP Testing and Expiration Dates

From: GTAA AVOP Office

Contact: Hager Ibrahim, Hager.Ibrahim@gtaa.com, 416-776-3380

Date: 2020-06-17

Further to Advisory # G02-2020-A-020, issued on April 6, 2020, the AVOP office will begin offering additional opportunities for renewal and practical tests.

Effective Tuesday, July 6th, 2020, AVOP written exam sessions will be extended to two times a week on **Tuesdays at 0830 and 1500, and, Thursdays at 0830 and 1500.** The location remains unchanged, Terminal 1 – International Arrivals Level – Room #FB1039C ([Map](#)). No advance bookings are necessary; however, to enable physical distancing seating capacity is limited to 16 people per session.

The following may attend;

- Individuals who are obtaining their AVOP for the first time; and
- All existing AVOP holders eligible for renewal within normal program guidelines. Including those whose AVOP with expiry dates from March 19, 2020.

Practical drive tests will also be available starting on July 6, 2020. Eligible applicants requiring a practical exam (drive test) with the GTAA, must contact the AVOP Office at 416-776-AVOP (2867) to inquire about availability and to book in advance;

- Effective immediately and until further notice, the GTAA is applying a temporary exemption to completing the practical testing portion of a renewal examination for a D AVOP under the following conditions (Note: there is no change to DA AVOP renewal process):

- No runway incursions since last practical examination;
- Successful completion of the D AVOP written examination on the first or second attempt. If a third attempt is required a practical examination shall be undertaken as well; and
- Applicants due for D AVOP Permit renewal should follow the usual renewal process and paperwork. Upon review of their file, notice of the requirement to perform the practical driving test will be provided after the written examination has been undertaken.

Please also note the following extensions/expectations:

- **AVOP's displaying expiration dates March 19th, 2020 to September 30th, 2020 inclusive, will be considered valid until September 30th, 2020.**
- **Training Records** dated and signed between January 1st, 2020 and March 31st, 2020 are considered valid until September 30th, 2020.
- **Written Exams** completed between January 1st, 2020 and March 31st, 2020 are considered valid until September 30th, 2020.
- **Application Forms** dated/signed prior to June 1st, 2020 will be considered invalid. These individuals must obtain a new application form from their company Signing Authority. Hand-written info/corrections are not acceptable.

Applicants attending written and/or practical exams must bring with them the following items:

- Applicant's valid **Provincial Driver's License**
- Applicant's valid **RAIC**
- Applicant's completed **Application Form**
- Applicant's completed **Training Record**
- A blue or black **pen**
- A **mask** or face covering to be worn in the Exam room or Exam vehicle*

Additional documentation requirement for a Practical Exam is:

- Proof of successful completion of Written Exam (pink or yellow slip)
- Refrain from bringing non-essential items such as beverages, clothing and bags, into the various testing locations.

**As per Airport Directive # 2020-D-005 the definition of face covering is "any non-medical mask or face covering that is made of at least two layers of tightly woven material such as cotton or linen, is large enough to completely cover a person's nose and mouth without gaping and can be secured to a person's head with ties or ear loops".*

Applicants will be required to answer a series of Covid-19 screening questions. GTAA reserves the right to deny access as deemed necessary.

Note: Employers are responsible to supply their employees with masks or face coverings.

Information related to the extension periods of AVOP expiration, will be forwarded to all Vehicle Security Access Guard booth personnel and CATSA NPSV Checkpoints' personnel, to allow AVOP holders that meet the criteria described above to continue through the normal screening process until the deadline for the renewal time frame specified above has expired.

As the COVID-19 situation continues to evolve, future communications will be distributed as they become available. Please contact the AVOP office at 416-776-AVOP (2867) or avop@gtaa.com if you have any questions. Thank you for your patience and understanding during these very challenging and difficult circumstances.

Sincerely,
GTAA AVOP Office Team