



Advisory # **2021-A-007**

**Subject: Important Update – Changes to Restricted Area Identity Card (RAIC) Application Process Effective March 22, 2021**

**From:** Governance, Corporate Safety and Security

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**Date:** 2021-03-02

**Effective Date:** 2021-03-22

Toronto Pearson currently has multiple initiatives underway with a common goal of increasing health, safety and security for both employees and passengers at Toronto Pearson.

The Canadian Aviation Security Awareness Program (also known as the Airport Security Awareness Training) has been established and implemented to promote a culture of security vigilance and awareness at Toronto Pearson. To decrease the number of non-compliances and increase awareness and understanding of the importance of these security principles at Toronto Pearson, the GTAA Pass Permit Control Office (**PPCO**) will be mandating an in-person Canadian Aviation Security Awareness Program (**CASAP**) Validation Quiz. This quiz is designed to validate that every Restricted Area Identity Card (**RAIC**) applicant has successfully completed and understood the online [Airport Security Awareness Training](#). Effective March 22, 2021, this quiz will become a required step in the [RAIC application process](#).

Please review the important details below.

**Who needs to take the in-person quiz?**

The following employees must take the in-person quiz:

- New employees applying for a Transportation Security Clearance to obtain a RAIC;
- Existing RAIC holders applying to renew their Transportation Security Clearance to obtain a RAIC;
- Returning RAIC holders who have not worked at Toronto Pearson for more than 12 months and require a RAIC; and
- Existing RAIC holders transferring from another Canadian airport to Toronto Pearson requiring a YYZ RAIC.

**When does the applicant take the quiz?**

- New employee – When submitting your Transportation Security Clearance Application at the PPCO
- Renewal – When submitting your Transportation Security Clearance Application at the PPCO
- Returning RAIC holder (not worked at Toronto Pearson for more than 12 months) – When submitting your Transportation Security Clearance Application and/or RAIC application at the PPCO
- Transferring employee - When submitting your Transportation Security Clearance Application and/or RAIC application at the PPCO

**What is the content of the quiz?**

The quiz is comprised of five (5) randomly selected multiple choice test questions from the [Airport Security Awareness Training](#) that the applicant completed prior to visiting the PPCO for the services listed above.

**Where and how is the quiz administered?**

The quiz is administered at the PPCO. Applicants will be asked to use electronic tablets at the PPCO counter to complete the quiz.

**What if an applicant does not pass the quiz?**

The pass rate for the quiz is 80% and it must be completed and submitted within 10 minutes of starting the quiz. If an applicant does not pass or does not complete and submit the quiz in 10 minutes, they may return to retake the quiz no sooner than the next

business day. A passing mark is mandatory to progress in the RAIC application process. Please verify the PPCO Hours of Operation online.

**How long will the quiz take?**

The quiz will take approximately 10 minutes.

**Which languages will the quiz be offered in?**

The quiz will be offered in both English and French. If required, applicants can bring a translator to assist.

**The quiz will be rolled out beginning March 22, 2021. Should you have any questions or require clarity please contact the GTAA Pass Permit Office at [pass.permits@gtaa.com](mailto:pass.permits@gtaa.com)**

Thank you for your support and stay safe.

GTAA Pass Permit Control Office