



Advisory # **2021-A-009**

Subject: Change to the Transportation Security Clearance Application Requirements for those with Extended Out-of-Country (OOC) implications – Effective April 01, 2021

From: Governance, Corporate Safety and Security

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Effective Date: 2021-04-01

Transport Canada has advised that effective April 1, 2021, applicants who have been outside of Canada and the U.S. for more than 6 months, in the last five (5) years are required to provide supporting out of country (OOC) documentation, when applying for a Transportation Security Clearance (TSC) at the GTAA Pass Permit Office.

Note: This requirement does not apply to time spent outside of Canada and the U.S. before an applicant became a Permanent Resident or before an applicant turns 16.

This is not a new requirement. Transport Canada is improving the process by requesting the documents be submitted upfront at Pass Office to reduce processing times for applicants.

Applicants must come prepared with the required documents to the Pass Control Office when applying for a Transportation Security Clearance. Pass Office will not photocopy OOC documents for applicants.

Note: Failure to provide the necessary supporting OOC documentation at the time of application will result in an incomplete application and Transport Canada will not accept it for processing.

Guidelines for TSC applications with OOC implications, including information on how to obtain a police certificate or types of supporting documents to be provided, can be found at:

English: <https://tc.canada.ca/en/corporate-services/guideline-transportation-security-clearance-tsc-applications-extended-out-country-ooc-implications>

French: <https://tc.canada.ca/fr/services-generaux/directives-demandes-habilitation-securite-matiere-transport-hst-periodes-prolongees-hors-pays>