



**Supersedes:** 2023-D-007

**Directive #** 2024-D-006

**Subject: Annual Update - Airport Emergency Plan (AEP)**

**Update of Associated Emergency Response Documents:**

**Communicable Disease Plan**

**Facility Control Measures and Evacuation Plan**

**Uninjured Passenger and Family/Friends Gathering Areas Protocol**

**Aircraft Recovery Plan (ARP)**

**From:** Operational Continuity & Emergency Management Programs (OCEMP)

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**Date of Issue:** 2024-04-16

**Effective Date:** 2024-04-15

The annual update of the Airport Emergency Plan (AEP) along with updates of the associated emergency response plans is now complete.

**External stakeholders** will receive a separate communication from the Operational Continuity & Emergency Management Programs (OCEMP) department, including a secure external link via Adobe Sign in late April for document access.

**GTAA employees** can access the following documents using the provided links:

[Airport Emergency Plan \(AEP\)](#)

[Communicable Disease Plan](#)

[Facility Control Measures and Evacuation Plan](#)

[Uninjured Passenger and Family/Friends Gathering Areas Protocol](#)

[Aircraft Recovery Plan \(ARP\)](#)

It is important to familiarize yourself and your teams with these plans and protocols to ensure effective response when required.

Remember, all Toronto Pearson employees must complete [Facility Control Measures and Evacuation Plan Course](#), *annually*, as per the National Fire Code; please note that the course is not compatible with Internet Explorer.

For further information or clarification, contact Flora Graham or the Operational Continuity & Emergency Management Programs (OCEMP) department at [emergency.management@gtaa.com](mailto:emergency.management@gtaa.com) or call 416-776-3737.

A handwritten signature in blue ink, reading "Dwayne MacIntosh".

Dwayne MacIntosh  
Senior Director, Aviation Operations