



Directive # 2018-D-005

Subject: Addendum to Airport Traffic Directives - D AVOP Testing Requirements, AVOP Suspensions Timelines, and Illegal Drugs

From: Aviation Services

Contact: John Ventresca, Associate Director Aviation Programs and Compliance;
john.ventresca@gtaa.com, 416-776-3579

Date of Issue: 2018-11-19

Effective Date: 2018-11-19

Expected Action: Communication to all new and existing AVOP holders

Background and Impact: All those who hold an Airside Vehicle Operators Permit (AVOP) have a responsibility to exercise that privilege by demonstrating safe driving behaviors and operating in compliance with the Airport Traffic Directives. We would like to highlight changes AVOP Holders should be aware of.

The AVOP Program will undergo a fulsome review in 2019 and any further amendments will be included in the updated version of the Airport Traffic Directives; however, in the interim the amendments outlined below will apply:

1. Amendment to Section 2.4.3 – Renewing a D Permit

Effective immediately and until further notice, the GTAA is applying a temporary exemption to completing the practical testing portion of a renewal examination for a D AVOP under the following conditions (Note: there is no change to DA AVOP renewal process):

- i. No runway incursions since last practical test
- ii. Successful completion of the D AVOP written examination on the first or second attempt. If a third attempt is required a practical test shall be undertaken as well.

Applicants due for D AVOP Permit renewal should follow the usual renewal process and paperwork. Upon review of their file, notice of the requirement to perform the practical driving test will be provided after the written test has been undertaken.

Any applicants that are currently scheduled for a renewal practical examination that meet the criteria outlined above will be exempted from the practical test requirement and will

be contacted by the AVOP Office with information to proceed to the Pass/Permit Control Office to receive their D AVOP renewal.

2. Amendment to Section 3.7 Enforced Provincial and Federal Legislation – Cannabis Policy

Effective immediately, Section 3.7.2 of the Airport Traffic Directives titled '*Illegal Drugs and Alcohol*' is being updated to '*Illegal Drugs, Alcohol, and Cannabis*' and will reflect the following wording:

No person working airside shall be under the influence of either illegal drugs, alcohol or cannabis. Operating a vehicle, whether in motion or not, while consuming or under the influence of illegal drugs, alcohol or cannabis is an offence under the Criminal Code of Canada and the Highway Traffic Act.

3. Amendment to Chapter 4 – AVOP Demerit Points and applicable AVOP Suspension Timelines

Drivers who are repeatedly found operating contrary to the ATDs shall be subject to the additional suspension framework as outlined below:

- i. Drivers facing the application of a 3rd 20-Day AVOP suspension will instead receive one of the following:
 - a. 3-month suspension (when their active record reflects primarily Minor infractions (2-3 points); or
 - b. 6-month suspension (when their active record reflects primarily Major/Gross Misconduct Infractions)
- ii. Prior to reinstatement of an AVOP, the driver:
 - a. shall be retrained at the employer's expense/effort;
 - b. shall be re-tested by a GTAA examiner (regardless of the company's certification to administer their own tests); and
 - c. may be required to attend an interview with GTAA management
- iii. The driver will be placed on a 24-month probationary period and any further infractions incurred during that time may result in permanent cancellation of their AVOP.
- iv. The GTAA continues to reserve the right to immediately confiscate and cancel a driver's AVOP if it is deemed that the driver represents a serious, imminent and ongoing threat to safety at Toronto Pearson.



Craig Bradbrook
Vice President, Aviation Services