



Directive #2022-D-003

Subject: Unit Load Device (ULD) Inventory Control

From: Airport Operations

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Date of Issue: 2022-03-29

Effective Date: 2022-03-29

Purpose:

The purpose of this Directive is to inform Airlines and/or Ground Handlers (acting on their behalf) of a new requirement relating to Unit Load Device ("ULD") inventory control, to address safety and operational risks that are arising from excess and improperly managed ULDs on the apron areas, at Toronto Pearson International Airport (the "Airport").

Expected Action:

Each Airline and/or Ground Handlers (acting on its behalf) that operates widebody aircraft or otherwise has ULDs at the Airport, is required to take action as prescribed below.

Background:

It is increasingly evident that excess and improperly managed ULDs contribute to safety incidents on the airside, including injury to airport staff and vehicular accidents, and damage to aircraft and equipment. Excess and improperly managed ULDs also impact efficient ground operations by creating additional congestion on the apron, impeding the aircraft turn-around operation and obstructing snow removal operations.

It is also apparent that some airlines have significantly more ULDs at the Airport than is required by their operation and many lack effective inventory control and oversight.

By introducing the requirement for airlines (or Ground Handlers) to report their ULD inventory on a quarterly basis, it should inform better inventory management, leading to the removal of excess or unserviceable ULDs and better inventory control of ULDs required for the airline's operation.

Required Action

Each Airline (or Ground Handler acting on behalf of an airline) that operates widebody aircraft or otherwise has ULDs present at the Airport, is required to take the following action.

- (a) Submit within five (5) business days of the end of each quarter, a summary of its Station Allocation of ULDs, using the format below transmitted in excel.

YYZ Allocated ULDs	Actual YYZ Counts
# of ULDs allocated in containers (All Types)	# of ULDs in containers (All Types)
# of ULDs allocated in pallets (All types)	# of ULDs in pallets (All types)

The summary report shall be sent via email to groundhandlingprogram@gtaa.com. The first report is expected by April 7, 2022.

- (b) Keep under regular review its ULD inventory and to arrange for the removal from the Airport or the disposal of excess or unserviceable ULDs.
- (c) Proactively manage its inventory of operational ULDs at the Airport, to ensure the ULDs are properly parked or staged, in accordance with the Ground Operations Manual ("GOM"). Improperly parked ULDs or ULDs that otherwise present a risk to the safe and efficient airside operation, will be liable to enforcement action, in accordance with the provisions in the GOM.



Craig Bradbrook
Chief Operating Officer