

# SHIFT BRIEFING |

## Take no risks and tread carefully

Adverse weather conditions, such as snow, sleet and slush, create slippery conditions and the potential for black ice, increasing the risk of slips, trips, and falls.

Be prepared for slippery conditions:

- **Be attentive and use caution when walking.** Watch your step and wear appropriate anti-slip footwear in winter weather. Your footwear helps you maintain balance on icy surfaces. Be prepared for winter conditions by wearing footwear with cleats.
- **Avoid distractions.** Always look in the direction of travel and look down before you step down.
- **Use three points of contact** when stepping up and down stairs, in and out of vehicles, and climbing ladders.
- **Report icy or wet conditions to the snow desk at 6-SNOW** to help prevent others from falling.

When exiting vehicles:

- Look first before stepping from the vehicle.
- Use the vehicle for support.
- Do not grab objects, such as coffee mugs or water bottles when you are exiting; retrieve your items after you exit the vehicle.
- Try to keep your center of gravity over your supporting leg for better balance.
- Keep your hands out of your pockets.
- Keep your safety vest buttoned up and avoid wearing loose clothing and long scarves.

## Apron housekeeping

Ensure all equipment and hoses, such as GPU Cables, A-VDGS E-stop cables and PCW hoses, are stowed safely before leaving the gate area. Hoses are a significant tripping hazard and can be damaged by maintenance vehicles when not secured/protected.

Ensure gates are cleared and all chocks and cones are removed and off the ground to allow for snow clearing equipment to clear the apron.

During winter operations, follow the parking plan, including parking GSE equipment behind the lines and leaving dollies, baggage carts, belt loaders and GPUs near the head of the gate so that large equipment can clear deeper into the gates as they pass.