

Business Interest
Greater Toronto Airports Authority
Lester B. Pearson International Airport
31111 Convair Drive
Toronto AMF, On
L5P 1B2

Re: Licence to Operate

To whom it may concern:

This letter will serve as written confirmation that (Company Name) of:

Address:

Telephone:

Company E-Mail:

(Name of contracted company) has been contracted to provide ongoing (state specific Scope of service that is being provided) at the Lester B. Pearson International Airport (GTAA) specifically at (insert specific locations).

The duration of this contract is (1, 2 or 3) year(s), commencing on the "Day" of (month), (year) and expiring on the (Day) of (month), (year).

Should you require additional information or documentation, please do not hesitate to contact myself or my assistant at (telephone number /extension and e- mail).

Yours truly,

[Name]

[Title]