



# **GTAA Contractor Safety Plan Review**

This document has been developed for Contractors to reference when preparing a **Project-Specific Safety Plan (PSSP) submittal as part of a Facility Alteration Permit (FAP) application**. The Contractor's PSSP should integrate construction-specific risks, hazards, and the Airport Construction Code's (ACC) requirements with the Contractor's existing safety program and procedures.

The PSSP is subject to the review and comments of the Independent Safety Compliance Consultant (ISCC) and at a minimum shall address the **elements outlined under ACC Subsection 7.4.3**. The ACC can be found online using this link: <u>https://www.torontopearson.com/en/operators-at-pearson/construction</u>.

The examples included in this document are samples only and are not to be used as templates. It is the Contractor's responsibility to develop the necessary templates and procedures to ensure compliance with applicable legislation and the ACC requirements.

The following breakdown outlines the requirements of a PSSP and provides detailed information regarding each plan element. This breakdown will include **Airside**, **Groundside or Terminal-specific** considerations when developing the PSSP as applicable.

A. NOTICE OF P	ROJECT (NOP)					
Considerations:	NOP lists a <b>clear description</b> of work including the GTAA Project Number and description of the <b>exact</b> place of work.					
Context:	This document clearly establishes who is taking on the role of Constructor and who is responsible for health and safety on the project. The project dates listed on the NOP will match the FAP validity period.					
Reference:	<ul> <li>Notice of Project Requirements</li> <li>Section 6(1) of the Regulation for Construction Projects, O. Reg 213/91</li> <li>ACC 7.4.1.2 – General Requirements</li> <li>ACC 7.4.3.1(a) – Submissions Required for Construction Projects</li> <li>Appendix 1 – Notice of Project</li> </ul>					

B. MINISTRY O	F LABOUR FORM 1000				
Considerations:	Completed form is required, including the business registration information, WSIB fields and project information including the specific place of work.				
Context:	Each constructor and employer engaged in a construction project in Ontario must complete this registratic form. This form must be kept at the project while every employer is working there.				
Reference:	<ul> <li><u>Ministry of Labour Form 1000</u></li> <li><u>Section 5 of the Regulation for Construction Projects, O. Reg 213/91</u></li> <li>ACC 7.4.1.1 – General Requirements</li> <li>ACC 7.4.3.1(b) – Submissions Required for Construction Projects</li> <li>Appendix 2 – Form 1000</li> </ul>				



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C. SCOPE & ARI	C. SCOPE & AREAS OF WORK					
Considerations:	The scope of work is detailed, and the area(s) of work are specific to where the project is occurring at the Airport. Provide the area of work in a visual format and include any associated spaces i.e., office spaces, material storage and laydown, affected electrical or mechanical rooms, etc.					
Context:	This information identifies the <b>exact work locations</b> and list of <b>work activities</b> that will be carried out during this project.					
Reference:	<ul> <li>ACC 7.4.3.1(c) – Submissions Required for Construction Projects</li> <li>ACC 7.6.3 – Mobilization and Phasing Plan</li> </ul>					

D. RISK ASSESS	D. RISK ASSESSMENT				
Considerations:	A thorough risk asse applicable). The risk a Threat/Hazard Identi responsible for said m	ssment outlining the project's impact to Ai assessment should also include risks and mi ification and Risk Assessment (T/HIRA) nitigations, these should be detailed in the PS	rport operations or a Tenant's facility (as itigation measures identified in the project (if applicable). Where the contractor is SSP.		
Context: The Risk Assessment identifies any impacts to Airport operations or a Tenant's facility by the execution this project. If there are any impacts or disruptions to other stakeholders, this should be coordinated, communication should be maintained as long as the issue is present. The coordination of communication between projects and others would be a mitigation measure in the risk assessment.					
AII	RSIDE	GROUNDSIDE	TERMINALS		
<ul> <li>Impact to employees</li> <li>Disruption of a operations         <ul> <li>Aircraft M blast.</li> </ul> </li> <li>Impact on sect         <ul> <li>System Sh impact an</li> </ul> </li> <li>Impact on tena</li> <li>Disruption of a public</li> <li>Impact on other contractors         <ul> <li>Maintenan</li> <li>Other Cor (IT)</li> <li>Roof Acce</li> </ul> </li> </ul>	loyers (airlines), airport airside lovement i.e., tugs/jet urity gates, roadways autdowns that may other project ants access by general er GTAA or tenant nce Activities (GTAA) astruction Projects	<ul> <li>Impact to employers, employees</li> <li>Disruption of airport operations <ul> <li>System Shutdowns that may impact another project</li> </ul> </li> <li>Impact on tenants</li> <li>Disruption of access by general public i.e., lane closures, restriction, or sidewalk/pedestrian ways</li> <li>Impact on other GTAA or tenant contractors <ul> <li>Maintenance Activities (GTAA)</li> <li>Other Construction Projects (IT)</li> <li>Roof Access</li> </ul> </li> </ul>	<ul> <li>Impact to employers, employees</li> <li>Disruption of airport operations <ul> <li>System Shutdowns that may impact another project</li> </ul> </li> <li>Impact on tenants</li> <li>Disruption of access by general public i.e., incomplete barriers</li> <li>Impact on other GTAA or tenant contractors <ul> <li>Maintenance Activities (GTAA)</li> <li>Other Construction Projects (IT)</li> <li>Roof Access</li> </ul> </li> <li>Impact on Airport Systems i.e., life safety, electrical, HVAC, utilidors, water/wastewater, communications, people-moving devices</li> </ul>		
Reference:	<ul> <li>ACC 7.4.3.1(</li> <li>Appendix 6 -</li> </ul>	d) – Submissions Required for Construction – GTAA Sample Safety Risk Matrix	Projects		



E. HAZARD ASSESSMENT				
Considerations: This assess performed in Out/Tag Out	ent identifies hazards that are specific to the pro e., electrical work - electrocution is a potential hazar procedures.	ntifies hazards that are specific to the project, such as work activities that will be cal work - electrocution is a potential hazard and the control measure is to apply Lock ares.		
Mitigation n	easures should also reference the Airport Construct	ion Code's requirements.		
The Contrac assessment. subcontracto	The Contractor should include subcontracted work activities to have <b>one overall consolidated hazard</b> <b>assessment</b> . Additionally, the method in which the contractor communicates daily JSAs to workers and subcontractors should be outlined.			
Procedures s prevention,	pecific to the project should be provided for higher noisting/rigging, confined space work, surface penet	risk activities i.e., electrical, hot work, fall ration, public safety/ traffic control, etc.		
Context: The Hazard respective ha	Assessment should include all work activities th zards. This includes work performed by subcontrac	at will be performed on this project and tors.		
<b>Note</b> : The ha	zards listed in the following columns are specific to Il hazards that may be present in the work activities	an airport environment. These lists are not carried out in the project scope.		
AIRSIDE	GROUNDSIDE	TERMINALS		
<ul> <li>Foreign Object Debris (FOD)</li> <li>Obstruction Limitation Surfa (OLS) - use of cranes, lifting</li> <li>Lightning strobes</li> <li>Washroom placement and se of portable facilities</li> <li>Jet blast</li> </ul>	<ul> <li>Working around UP Express</li> <li>Maintenance of roads/ surfaces/ sidewalks</li> <li>Working Near the Automated People Mover (APM)</li> <li>Hoarding and Barriers - bilingual signage</li> </ul>	<ul> <li>Fripping nazards</li> <li>Hoarding and Barriers - bilingual signage</li> <li>Surface Penetrations / Scanning</li> <li>Protection of Property and Work in Progress</li> <li>No smoking policy</li> </ul>		
<ul> <li>Site delineation/ barriers/ spitraffic control - bilingual sign</li> <li>Driving on airside - escort, siguards</li> <li>Wildlife control</li> <li>Weather conditions</li> <li>Prohibited use of certain substances/chemicals i.e., ch</li> </ul>	<ul> <li>Surface Penetrations Guideline         <ul> <li>Surface Penetrations Guideline</li> <li>applies to GTAA-owned buildings</li> </ul> </li> <li>Utility Damage Prevention Program         <ul> <li>Utility Locates</li> <li>Protection of Property and Work in Progress</li> <li>No smoking policy</li> <li>Confined spaces</li> </ul> </li> </ul>	<ul> <li>Confined spaces</li> <li>Work at Heights <ul> <li>Use of GTAA-owned anchor systems</li> </ul> </li> <li>Roof Access</li> <li>Interior swing stages</li> <li>Site delineation/ barriers/ spotter/ traffic control - bilingual signage</li> </ul>		
<ul> <li>Security screening</li> <li>Restricted and Critical areas</li> <li>Locates, fuel lines, miscellan underground structures/util</li> <li>Laydown/storage areas whe airside approval is required</li> <li>Stockpiles</li> </ul>	<ul> <li>Work at heights         <ul> <li>Use of GTAA owned anchor systems</li> </ul> </li> <li>Storage/Laydown of materials/ equipment</li> <li>Movement/delivery of equipment/ tools/machinery</li> </ul>	<ul> <li>Material handling</li> <li>Asbestos containing material</li> <li>Storage/Laydown of materials/ equipment</li> <li>Movement of equipment/ tools/ machinery</li> <li>see Material Movement Form</li> </ul>		
<ul> <li>Trenches</li> <li>Noise</li> <li>Dust Control</li> <li>Vibration</li> <li>No smoking Policy</li> <li>Roof Access</li> <li>Emergency Protocols</li> <li>System Shutdown Request</li> </ul>	<ul> <li>See Material Movement Form</li> <li>Restrictions for using the people moving devices</li> <li>Scheduling deliveries through the Logistics Partner.</li> <li>Use of cranes and aerial devices</li> <li>Traffic Control</li> <li>System Shutdown Request</li> <li>Energy Control i.e. electrical</li> </ul>	<ul> <li>Restrictions for using the people moving devices</li> <li>Scheduling deliveries through the Logistics Partner.</li> <li>Use of elevating/aerial devices</li> <li>System Shutdown Request</li> <li>Energy Control i.e., electrical</li> <li>Emergency Protocols</li> </ul>		



F. HAZARD ASSESSMENT continued					
AIRS	SIDE	GROUNDSIDE	TERMINALS		
<ul> <li>Hot Work</li> <li>No open flame/cutting/welding etc. within 15m of aircraft/fueling operation.</li> </ul>		<ul><li> Roof Access</li><li> Emergency Protocols</li></ul>			
operation. Reference: GTAA Surfa GTAA Hot V GTAA Hot V Working Ne Material Mo Cranes and ACC 7.4.3.10 ACC 7.6 - C		ce Penetration Guideline Vork Sign-Off Checklist ar the Automated People Mover vement Form Aerial Devices e) – Submissions Required for Construction ontractor Safety Standards - Job Hazard Analysis (JHA)	Projects		

G. PROJECT PER	RSONNEL & RESPONSIBILITIES
Considerations:	This should list all applicable staff and emergency contact numbers for the project, including 24H contacts, if applicable.
	Note: The 24H contact is the person who will be listed on the FAP placard.
	Responsibilities for each position should also be outlined to ensure compliance with the OHSA sections 25, 26, 27, 28, and 32, and in accordance with the O. Reg. 213/91: Construction Regulations.
Context:	This allows the entire project team and stakeholders to know who to contact for day-to-day operations and emergencies.
Reference:	ACC 7.4.3.1(f) – Submissions Required for Construction Projects
	ACC 7.4.5 – Roles and Responsibilities
	Appendix 3 – Site Information

H. TRAINING &	H. TRAINING & COMPETENCY				
Considerations:	A training matrix/list that outlines the training required for each position level/trade. Training policy outlining how the employer maintains training records.				
Context:	Context: This allows us to see what training is required for the work activities that will be performed on this project and ensure that workers are competent to not only perform the work but to work in specific work environments.				
AIRSIDE		GROUNDSIDE	TERMINALS		
<ul> <li>SMS Awareness Training</li> <li>Foreign Object Debris (FOD) Training</li> <li>Human and Organizational Factors Training</li> <li>Facility Control Measures and</li> </ul>		<ul> <li>Facility Control Measures and Evacuation Plan</li> <li>Active Assailant Awareness Training</li> </ul>	<ul> <li>Facility Control Measures and Evacuation Plan</li> <li>Active Assailant Awareness Training</li> </ul>		
<ul><li>Evacuation Plan</li><li>Airside Activity Permit</li></ul>					



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I. TRAINING & COMPETENCY continued						
Reference:	GTAA Airside Training Requirements					
GTAA Mandatory Awareness Training						
	ACC 7.4.3.1(g) – Submissions Required for Construction Projects					
	Appendix 8 – Training Matrix					

J. COMMUNIC.	ATIONS
Considerations:	A list of the different methods that will be used to communicate safety to the workers on site i.e., safety meetings, safety talks, postings, safety board, JHSC (where applicable), daily pre-start meetings, etc.
Context:	This demonstrates how safety is being communicated to everyone on site, from the site supervisor to the foremen, workers, and subtrades.
Reference:	<ul> <li>ACC 7.4.3.1(h) – Submissions Required for Construction Projects</li> <li>Appendix 9 – Communications Plan</li> </ul>
	11

K. STANDARDS & PROCEDURES					
Considerations:	Safe work procedures that incorporate the requirements laid out in the Airport Construction Code.				
Context:	Procedures need to be specific to the project and location, which is why contractors need to include specifics mentioned in the Airport Construction Code. This demonstrates the Contractor has read and understood the requirements and have embedded these requirements into their specific procedures.				
Reference:	<ul> <li>ACC 7.4.3.1(i) – Submissions Required for Construction Projects</li> <li>ACC 7.6 – Contractor Safety Standards</li> <li>Appendix 10 – Job Requiring Written Procedures</li> </ul>				

L. PER	L. PERMITS FOR WORK					
Considerations: A list of all applicab contacts for approvals			ble permits required by the Airport Construction Code and includes work specific s.			
Context: Depending on the type of work, time coordinated with Airport Operations.			of work, time of shift, location, etc., per Operations.	rmit	s are required, and work needs to be	
	AIF	RSIDE		GROUNDSIDE		TERMINALS
Airside Activity Permit		٠	Groundside Activity Permit	٠	Construction Activity Notice	
Roof	f Access Fo	orm	٠	Roof Access Form	٠	Roof Access Form
• See ACC Appendix A for a list of all		٠	See ACC Appendix A for a list of all	٠	See ACC Appendix A for a list of all	
GTAA Approval Process Links.			GTAA Approval Process Links.		GTAA Approval Process Links.	
Reference: <u>GTAA Const</u>		t <mark>ruc</mark> i) – S	tion Activity Requests & Permits Submissions Required for Construction	Proie	ects	
<ul> <li>ACC Appendix A – GTAA Approval Process Links</li> </ul>						
Appendix 11 – Permits for Work						



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M. MOBILIZATI	M. MOBILIZATION & PHASING PLAN								
Considerations:	A visual layout of the work area and plan outlining the requirements set out in the Airport Construction Code section 7.6.3. Provide the area of work in a visual format and include any associated spaces i.e., office spaces, material storage and laydown, affected electrical or mechanical rooms, etc.								
Context: The mobilization plan illustrates the construction work area and its surroundings. This plan ass stakeholders in their review to identify any potential operational impact.									
AII	RSIDE	GROUNDSIDE	TERMINALS						
<ul> <li>Assessment of conditions</li> <li>Trailer or office</li> <li>Traffic plan</li> <li>Traffic route id</li> <li>Traffic control authorized row</li> <li>Anticipated very of trucks per d</li> <li>Coordinate to all use the road staggered shift major deliverie</li> <li>Clearance for a service equipm</li> <li>Material and n</li> <li>Pedestrian safe</li> <li>Parking</li> <li>Laydown areas</li> <li>Fire extinguish</li> <li>Compressed g</li> <li>Fencing, hoard protection</li> <li>Use of filter clearance for all</li> <li>Access/egress service and evacuation</li> <li>Washroom face</li> <li>Timelines and stage/phase of</li> </ul>	existing site e location lentified persons, access gates, ites olume of traffic i.e., # ay, day/night shift. not have contractors d at the same time i.e., is, scheduling of es aircraft and ground nent nachinery movement ety measures s er staging areas as storage ling, and public way oth waste containers routes to be used emergency facilities, n gathering areas ilities reak, and smoking work areas for each the project.	<ul> <li>Assessment of existing site conditions</li> <li>Trailer or office location</li> <li>Traffic plan</li> <li>Traffic route identified</li> <li>Traffic control persons, authorized routes</li> <li>Anticipated volume of traffic i.e., # of trucks per day, day/night shift.</li> <li>Coordinate to not have contractors all use the road at the same time i.e., staggered shifts, scheduling of major deliveries</li> <li>Material and machinery movement</li> <li>Pedestrian safety measures</li> <li>Parking</li> <li>Laydown areas</li> <li>Fire extinguisher staging areas</li> <li>Compressed gas storage</li> <li>Fencing, hoarding, and public way protection</li> <li>Use of filter cloth</li> <li>Location of all waste containers</li> <li>Access/egress routes</li> <li>Fire, first-aid, emergency facilities, and evacuation gathering areas</li> <li>Washroom facilities</li> <li>Lunchroom, break, and smoking areas</li> <li>Timelines and work areas for each stage/phase of the project.</li> </ul>	<ul> <li>Assessment of existing site conditions</li> <li>Trailer or office location</li> <li>Traffic plan</li> <li>Traffic control persons, authorized path of travel</li> <li>Material and machinery movement</li> <li>Pedestrian safety measures</li> <li>Parking</li> <li>Laydown areas</li> <li>Fire extinguisher staging areas</li> <li>Compressed gas storage</li> <li>Fencing, hoarding, and public way protection</li> <li>Use of filter cloth</li> <li>Location of all waste containers</li> <li>Access/egress routes</li> <li>Fire, first-aid, emergency facilities, and evacuation gathering areas</li> <li>Washroom facilities</li> <li>Lunchroom, break, and smoking areas</li> <li>Timelines and work areas for each stage/phase of the project.</li> </ul>						
Neleteine.	Reference:       • ACC 7.4.3.1(k) – Submissions Required for Construction Projects         • ACC 7.6.3 – Mobilization Plan         • Appendix 5 – Sample Project Layouts								



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N. INDUCTION	& ORIENTATION
Considerations:	An orientation system for their own workers and contracted/subcontracted workers and stakeholders.
Context:	The safety plan should outline how and when the orientation will be delivered. The orientation must adequately address the Project-Specific Safety Plan (PSSP). The safety plan must also be made available and/or accessible to all workers on site for daily reference.
Reference:	ACC 7.4.3.1(l) – Submissions Required for Construction Projects

O. COMPLIANC	O. COMPLIANCE ASSURANCE PLAN								
Considerations:	A plan outlining proje	A plan outlining project-specific inspections that are to be carried out throughout the project.							
Context: This allows us to see how the contractor ensures that their site and equipment are being managed operated safely. This also highlights the responsibilities of site personnel for conducting the inspections/checks and the tracking of any corrective actions.									
AIRSIDE GROUNDSIDE TERMINALS									
Supervisor wo	rkplace inspections	Supervisor workplace inspections	Supervisor workplace inspections						
Equipment pre-project certification		<ul> <li>Equipment pre-project certification</li> </ul>	<ul> <li>Equipment pre-project certification</li> </ul>						
<ul> <li>Equipment pre-use inspections</li> </ul>		<ul> <li>Equipment pre-use inspections</li> </ul>	<ul> <li>Equipment pre-use inspections</li> </ul>						
Vehicle circle checks and		Vehicle circle checks and	Vehicle circle checks and						
inspections		inspections	inspections						
Internal audits		Internal audits	Internal audits						
Behavioural audits		Behavioural audits	Behavioural audits						
<ul> <li>Safety representative inspections</li> </ul>		Safety representative inspections	Safety representative inspections						
GTAA inspections and audits		GTAA inspections and audits	GTAA inspections and audits						
MOL/Labour 0	Canada inspections	MOL/Labour Canada inspections	MOL/Labour Canada inspections						
Reference:     • ACC 7.4.3.1(m) – Submissions Required for Construction Projects									

P.	. EMERGENCY PLAN								
Coi	nsiderations: A project-specific emergency plan that addresses all potential emergencies.								
Context: The emergency plan must be specific to the project location, including having the Airport emerged dispatch number: 416-776-3033. There should be no reference to 911, as the Airport dispatch immediate assistance.						ding having the Airport emergency te to 911, as the Airport will			
	AIR	RSIDE	GROUNDSIDE		TERMINALS				
•	Emergency vul fire, spill, etc.) Reporting Proc Notifying the C Administrator Evacuation Pro Designated Ga	Inerabilities (medical, cedures/ Calling AOC GTAA PM/ Contract and CCPO ocedures thering Area and contacts	•	Emergency vulnerabilities (medical, fire, spill, etc.) Reporting Procedures/ Calling AOC Notifying the GTAA PM/ Contract Administrator and CCPO Evacuation Procedures Designated Gathering Area GTAA systems and contacts	•	Emergency vulnerabilities (medical, fire, spill, etc.) Reporting Procedures/ Calling AOC Notifying the GTAA PM/ Contract Administrator and CCPO Evacuation Procedures Designated Gathering Area GTAA systems and contacts			
•	GTAA systems and contacts All internal and external contacts including 24H contact Work area layout and primary/secondary routes		GTAA systems and contacts• GTAA systems and contacts• GTAA systems and contactsAll internal and external contacts• All internal and external contacts• All internal and external contactsincluding 24H contact• Mork area layout and• Work area layout andprimary/secondary routes• primary/secondary routes• Work area layout and		All internal and external contacts including 24H contact Work area layout and primary/secondary routes				



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Q. EMERGENCY	PLAN continued
Reference:	ACC 7.2 – GTAA Reporting Systems
	ACC 7.3 – Emergency Response Planning
	• ACC 7.4.3.1(n) – Submissions Required for Construction Projects
	Appendix 12 – GTAA Emergency Checklists

R. INCIDENT R	EPORTING, INVESTIGATION & TRACKING						
Considerations:	A procedure specific for working at the GTAA where the Airport Operations Centre, CCPO, and the GTAA Project Manager/ Contract Administrator are notified in the event of an incident.						
Context:	The Contractor has the responsibility to ensure procedures are being followed on the project, including the communication and investigation of all incidents that occur.						
Reference:	<ul> <li>ACC 7.2 – GTAA Reporting Systems</li> <li>ACC 7.4.3.1(o) – Submissions Required for Construction Projects</li> <li>ACC 7.4.5.3 – Health and Safety Performance</li> <li>Appendix 4 – Contractor Monthly Safety Reports</li> </ul>						

S. SUBCONTRA	CTOR MANAGEMENT PLAN
Considerations:	A plan outlining how the Constructor will manage its subcontractors and how they will work collaboratively. This includes the review of subcontractor safe work procedures, hazard assessments, communication protocol between the Constructor and subcontractor, etc.
Context:	It's the Constructor's responsibility to manage and oversee subcontractor work. The safety plan can include the subcontractors' procedures; however, the plan should outline how this will be managed and monitored by the Constructor.
Reference:	• ACC 7.4.3.1(p) – Submissions Required for Construction Projects

T. HEALTH & HYGIENE								
Considerations:	A procedure outlining	A procedure outlining the measures that will be taken to ensure cleanliness and health on site.						
Context:	The Constructor is responsible for ensuring that facilities such as toilets and clean-up facilities are provided or arranged for workers before work has started at a project and that workers at the project have reasonable access to these facilities.							
AII	RSIDE	GROUNDSIDE	TERMINALS					
<ul> <li>Portable toilets that are secured, cleaned on a regular basis, and equipped with hand sanitization, towel paper, water, etc.</li> </ul>		<ul> <li>Portable toilets that are secured, cleaned on a regular basis, and equipped with hand sanitization, towel paper, water, etc.</li> </ul>						
Reference:	Reference:     • ACC 7.4.3.1(q) – Submissions Required for Construction Projects							



### **Appendix 1 – Notice of Project**

Beeton A - Constructor Operating Name           ABC Constructor Operating Name           ABC Constructor Departing Name           ABC Constructor Legal Name           Stasker? Onthin State           Stasker? Onthin State           Stasker? Onthin State           Dirt Number           Stasker? Onthin State           Stasker? Onthin State           Stasker? Instructor           Stasker? Instructor           Stasker? Instructor           Stasker? Instructor           Stasker? Instructor           Stasker? Instructor           Stasker?           Stasker? <t< th=""><th>Estimated 1 50,000</th><th>Street STRE Drive Drive GPS C Lastiu Lastiu Lastiu Contar Total Co Ontar Total Co Project 123-4 49</th><th>Type ET Company Project N W3DE Rate 128 Type Soordinate: ie ic ic ic ic ic ic ic ic ic ic ic ic ic</th><th>Busine 1234 Street Postal M1M Official Po anager Group Street Str</th><th>ess Number 56789 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111) Longitude tertais for th r  est. Repair or</th><th>e g. East) Country CA tile c.g. East) CA tile c.g. East) CA tile r Project</th></t<>	Estimated 1 50,000	Street STRE Drive Drive GPS C Lastiu Lastiu Lastiu Contar Total Co Ontar Total Co Project 123-4 49	Type ET Company Project N W3DE Rate 128 Type Soordinate: ie ic ic ic ic ic ic ic ic ic ic ic ic ic	Busine 1234 Street Postal M1M Official Po anager Group Street Str	ess Number 56789 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111 Direction (r 1111) Longitude tertais for th r  est. Repair or	e g. East) Country CA tile c.g. East) CA tile c.g. East) CA tile r Project
Constructor Operating Name         ABC Conclusion         Sinstructor Legal Name         Sigker Ontario Ltd.         Bask Of Nome Address         Juit Number       Street Number         Sigker Ontario         Dorer Address         Juit Number       Street Number         Dity Town       Other Address         Dity Town       Other Address         Dity Town       Other Address         Dity Town       Company Official First Name         Doe       Jane         Other Address       Using Address         Doe       Jane         V018 Firm Number       Street Number         States Address       Street Number         State Tope and Route Number       Street Number         State Tope and Route Number       Street Name         State Tope and Route Number	Estimated 7 50,000	Street STRE STRE Drive Drive Drive CPS of Lastinu Contar Total Co Ontar Total Co Project Street	Type ET Project N W3IB Rate 128 Type Coordinates ie is at of Labou t Telephor 58-7890 S0 ar Dem	Busine 1234: Street Postal M1M Official Po stanager Group Street Street Group Street Comparison Street S	Direction () (Zip Code (116) (Zip Code (116) (210) (Zip Code (116) (210)	c.g. East) Count CA tie e.g. East) CA ca r Project r Restoratio
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123         SE8.AME           Other Xddress Text (PO Box, Care of Line, etc.)         Other Address Text (PO Box, Care of Line, etc.)           Dity Town         Provide Blate         ONTARID           Order Xddress Text (PO Box, Care of Line, etc.)         Dity Town         Provide Blate           Company Official Last Name         Jehn doegbeboord         Jehn doegbeboord           Doe         Jane         Company Official First Name           Doe         Jane         Steat Name           Visite Care State         Company Official First Name           Boe         Jane         Steat Name           Visite Care Name         Steat Name         Steat Name           Steat Number         Caret Name         Steat Name           Steat Name         Steat Name         Steat Name           Steat Name	Estimated 1 50,000	Street Drive GPD C Lasthur Ondar Total CC Projec H23.4 49 eration	Company Project N W318 Rait 128 Type Coordinates ice it Telephor 56-7890 S0 ar Dem Yes Benzene	Postal M1M Official Po lanager s Group Street Coup Street (WGS 1 Postal Coo M1M 1M1 ar and Mate e Number ad over pitton	(Zip Code 1M1 Direction () (984) Longitude de C teriais for th r est. Repair of	Count CA tie e.g. East) Country CA re Project
City/Town         Province/State           ONTARIO         ONTARIO           Telephone Number         Fax Number           418-123-4687         ext.           Company Official Last Name         Company Official First Name           Jane         Street Name           V018 First Number         W18 Account Number           12346643         Street Name           Street Name         Supervisor of Project First Name           Street Ocnstruction (Select one)         New Construction (Recessary)           FAP #12345 - 11 Parking Garage Level 8 Repaving and Line Painting	Estimated 1 50,000	Street Drive GPS C Latitu Latitu Latitu Total Cc Projec 123.4 49 eration	Company Project N WOIB Rate 128 Type Scordinate: ie is is is is is is is is is is is is is	Postal M1M Official Po lanager s Group Street s (WG0 1 Postal Coo M1M 1M1 ar and Mat e Number ad over oitton X	IZIp Code IMM Isition or Tit Direction () IS84) Longitude de C C C C C C C C C C C C C C	Count CA tie e.g. East) CA CA te Project
Telephone Number         Ext         Fax Number         Email Address         John deegabo.com           Somgany Official Last Name         Company Official First Name         John deegabo.com         Company Official First Name           Dee         Company Official First Name         John deegabo.com         Company Official First Name           Dee         VDIB Account Number         VDIB Account Number         1264647           Toject Address         John deegabo         Street Name         Street Name           Soute Type and Route Number         Dirk Pina and/or Location Description         Terminal 1 Parking Garage Level 8           Stly/Town         County         Project End Date (yyyyimmidd)         3           Dupervisor of Project Last Name         Subervisor of Project First Name         Subervisor of Project First Name           John         Subervisor of Project Last Name         New Construction Renovator         Renovator           Sterr an Le road being constructed for this project?         Yes X         No         No           Area you received a list of designated substances located on this project?         Read         Agebait Paving           Stere an Le road being condox and townhouses)         Subjeme Oxide         Acrylonthite         Areanic           State and ter road being condox and townhouses)         Subjeme Oxide         Sadditional	Estimated 50,000	Street Drive GPS C Lathur Onlar Total Co Projec 123.4 49 eration	Company Project N WOIB Rate 128 Type coordinate: ise ise is of Laboot t Telephon So ar Dem Yes Benzene	Concession Po- lanager Conoup Street Conoup Street Conoup Street Conoup Conoup Street Conoup Street Conoup	Direction () Direction () 1984) Longitude de C ieriais for th r ext. Repair or	te e.g. East) OA re Project r Restoratio
418-123-4667     ext.     416-123-4668     John.deegebo.com       Company Official Last Name     Company Official First Name     Jane       Doe     VDIB Firm Number     WDIB Account Number       12346848     1234687     1234687       Route Type and Route Number     Breet Number     Breet Name       Store Type and Route Number     Creet Name     Storet Name       Project Start Date (yyys/mm/dd)     2022/01/31     Ecounty       Project Start Date (yyys/mm/dd)     2022/01/31     Ecounty       Stringht Cart Date (yysy/mm/dd)     Ecoun	Estimated 50,000 20- n Atte	Street Drive GPS C Latitur Onlar Total Co Projec 123-4 49 eration	Company Project N W316 Rate 128 Type Coordinates Se st of Labout t Telephor 68-7890 S0 ar Dem Yes Benzene	Official Po lanager : Group Street : (WGS 1 1 Postal Coo Mit Mit Mit ar and Mat e Number id over altion	Direction () Direction () 1984) Longitude de C ( ieriais for th r ext. Repair or	e.g. East) Sountry OA te Project
Doe         Jane           W3IB Firm Number         W3IB Account Number           13946848         1294687           extion B - Project Information         Togical Address           Init Number         Breet Number           Store Type and Route Number         Creet Name           Store Type and Route Number         Lot, Plan and/or Location Description           Terminal 1 Parking Garage Level 8           Store Type and Route Number         County           Project Bint Date (yyyyimmidd)         2022/01/31           Supervisor of Project Last Name         Dupervisor of Project First Name           Smith         John           Inticlaied number of workers regularly on the project         1-5           Part 12345 - T1 Parking Garage Level 8 Repaving and Line Painting           Sthere an ice road being constructed for this project?         Yes           Na we you received a list of designated substances located on this project?         Sthere Could           Ingle-Family Housing         Arcryionthie           Ingle-Family Housing         Phinary Decondary           Na designated substances may be used, handled         Acryionthie           Ingle-Family Housing         County           Read         Read           Marke 10 Storeys or more)         Daaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	Estimated 50,000	Street Drive GPS C Lathur Total Co Projec 123-4 49 eration	Project N WOIB Rate 128 Type Coordinates Secondinates Sec	Street Group Street (WGS 1 1 Postal Cod MIM 1M1 ar and Mat e Number ad over sition X	Direction () 1984) Longitude de C i ieriais for tr r ext. Repair or	e.g. East) Sountry OA Is Project r Restoratio
W3IB Firm Number     W3IB Account Number       13246645     1324667       extion B - Project Information     Direct Name       roject Address     Biver Dart       Route Type and Route Number     Direct Name       Sitiver Dart     Orounty       Project Start Date (tytytimmidd)     2022/01/31       Sitication of Project Last Name     Supervisor of Project First Name       Sitication (Select one)     New Construction       Project Start Date (tytytimmidd)     Renovation       Sitication of Project (Attach map of locations and/or boundaries if necessary)       AP #12345 - T1 Parking Garage Level 8 Reparving and Line Painting       Sitication of Project (Attach map of locations and/or boundaries if necessary)       AP #12345 - T1 Parking Garage Level 8 Reparving and Line Painting       Sitication of Project (Attach map of locations and/or boundaries if necessary)       Ap# #12345 - T1 Parking Garage Level 8 Reparving and Line Painting       Indication of Project (Attach map of locations and/or boundaries if necessary)       Ar	Estimated 50,000	Street Drive GPS 0 Latitus Provin Onlar Total Co Projec 123-4 49 eration	WOB Rate 128 Type Coordinates ie is	Street Street (WGB 1 Postal Cod M1M 1M1 ar and Mat e Number ad over altion	Direction () 1984) Longitude de C i teriais for th ext. C Repair of	e.g. East) Sountry OA r Restoratio
existion B - Project Information           roject Address           Address           Address           Struct Number         Direct Name           Struct Number         County           Project End Date (yyyy/mm/dd)           Project End Date (yyy/mm/dd)           Project End Date (yyy/mm/dd)           Date (Address	Estimated 50,000	Street Drive GPS C Latitud Provin Ontar Total Co Projec 128-4 49 eration	Type Doordinates ie ist of Labout t Telephone Ge-7890 Demo Yes Benzene	Street WG0 1 Postal Cod M1M 1M1 ar and Mat e Number ad over altion X	Direction () 1984) Longitude de C i teriais for th r ext.	e.g. East) Sountry OA r Restoratio
roject Address       Bit Number       Bit Number       Bit Number       Bit Number         Soute Type and Route Number       Lot, Plan and/or Location Description       Terminal 1 Parking Garage Level 8         Stig/Town       County       Project End Date (typy/mmidd)       1         Stig/Town       Project End Date (typy/mmidd)       1       1         Supervisor of Project Last Name       Supervisor of Project First Name       John       1         Supervisor of Project Last Name       Supervisor of Project First Name       John       1         Supervisor of Project Last Name       Supervisor of Project (Attach map of locations and/or boundaries if necessary)       Renovation         AP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting       No       No         Supervisor of Project (Attach map of locations and/or boundaries if necessary)       AP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting       Arsenic         Supervisor decel and being constructed for this project?       Yes       No       No         Idve you received a list of designated substances located on this project?       Gection 30 of the OH3       Apphat Paving         roject Type (Gelect one primary and as many secondary as applicable)       Read       Read       Apphat Paving         Ingle=Family Housing       Including adtached, semi-detached homes/cottages)       Ingige	Estimated 50,000	Street Drive GPS C Latitue Provin Ontar Total Co Projec 123-4 49 eration	Type Coordinates is is st of Labor t Telephor 68-7890 S0 ar Dem Yes Benzene	Street WGS 1 Postal Coo M1M 1M1 ar and Mat e Number altion X	Direction () (984) Longitude de C () ieriais for th r ext.	e.g. East) Country CA ne Project
Init Number       Breet Number       Bit Pet Name         Boule Type and Route Number       Lot, Plan and/or Location Description         Terminal 1 Parking Garage Level 8         Sib/Town       County         Project Start Date (sysylmmidd)       Project First Name         Jupervisor of Project Last Name       Supervisor of Project First Name         Jupervisor of Project Clast Name       Supervisor of Project First Name         Jupervisor of Project Clast Name       Supervisor of Project First Name         Jupervisor of Project Clast Name       New Construction         Smith       New Construction         App of Construction (Select one)       New Construction         AP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting         Inter an ice road being constructed for this project?       Yes         In designated substances way be used, handied       Acr/Jointrie         Industry (Late Name)       Primary Becondary         Ingle-Family Housing       Repaving Becondary         Ingle-Family Housing       Primary Becondary         Inglast       <	Estimated 50,000	GPS C Latitue Provin Ontar Total Co Projec 122-4 49 eration	Type Coordinate: ie ice 1 is of Labout t Telephor 68-7890 S0 ar Demi Yes Benzene	Street WG0 1	Direction () (984) Longitude de C () iterials for th r ext.	Sountry CA te Project
Boute Type and Route Number         Lot, Plan and/or Location Description Terminal 1 Parking Garage Level 8           Stby/Town         County Misclescauga         Peel           Project Start Date (yyy/immidd)         Project Start Date (yyy/immidd)         1           2022/01/32         Developer Vision 0 Project First Name Smith         Supervisor of Project First Name Supervisor of Project Last Name         Supervisor of Project First Name Supervisor of Project Atast Name         Supervisor of Project First Name Supervisor of Project Atast Map of locations and/or boundaries if necessary)           AP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting         Arenov           sthere an ice road being constructed for this project?         Yes         No           ave you received a list of designated substances located on this project?         Gection 30 of the OHI (ardige Training) Recondary as applicable)           sthere an ice road being constructed for this project?         Yes         No           ave you received a list of designated substances located on this project?         Gection 30 of the OHI (ardige Training) Recondary as applicable)           ingle-Family Housing including detached, semi-detached homes/cottages)         Read (asphat Paving)         Read (additional Case)           ingle-Rise (10 storeys or more)         Decondary (additional Case)         Read (additional Case)         Read (additional Case)           isoudd Structures (addistanal Lass)         Primary Becondary (additi	Estimated 1 50,000	GPS C Latitud Provin Ontar Total Co 123-4 49 eration	Coordinate: ice	WGS 1	1984) Longitude de C terlais for th r ext. Repair or	Country CA te Project r Restoratio
Terminal 1 Parking Garage Level 8         Zity/Town       County         Missiscauga       Project End Date (yyyyimmidd)         2022/01/02       Project End Date (yyyyimmidd)         2022/01/02       Supervisor of Project Last Name         2010/Town       Supervisor of Project Last Name         2011       Country         Yee of Construction (Belect ane)       Ne         Pervisor of Project (Attach map of locations and/or boundaries If necessary)         FAP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting         sithere an ice road being constructed for this project?       Yes         Nat designated substances located on this project?       Ne         Nate separt Paving       Acrylamitic       Arsenic         Indigie-Family Housing       Primary Becondary       Road         Righ-Rise (10 storeys on more)       Highway & Ro       Asbestos Giov         Road	Estimated 1 60,000 20- n Alte	Latitue Provin Ontar Total Co Projec 128-4 49 eration	ice 1 ice 1 st of Labou t Telephor 50 ar Dem Yes Benzene	Postal Cook	de Congitude de Congitude teriais for tr r ext. ₹ Repair or	Country CA he Project r Restoratio
Styl/Town       County         Micsiceauga       Project Bint Date (yyyy/mmidd)         2022/01/02       Stylect End Date (yyyy/mmidd)         3022/01/03       Stylect End Date (yyyy/mmidd)         \$40       Stylect End Date (yyyy/mmidd)         \$41       Stylect End Date (yyyy/mmidd)         \$42       Stylect End Date (yyyy/mmidd)         \$42       Stylect End Date (yyy/mmidd)         \$44       Stylect End Date (yyyy/mmidd)         \$45       Stylect End Date (yyyymentend)         \$45	Estimated 1 50,000 20- n Alte	Provin Ontar Total Co 128-4 49 eration	ice in the story of Labor story Labor the Telephone S0-7590 Demi Demi Yes Benzene	Postal Cook	teriais for th r ext.	Country CA ne Project r Restoratio
Mississauga         Peel           Project Blan Date (yyy)immidd)         2022/01/31         1           2022/01/02         2022/01/01         2022/01/01           2022/01/02         Supervisor of Project First Name         3upervisor of Project First Name           3010         John         Supervisor of Project First Name           3010         John         New Construction         Renovation           Project Start Name         John         New Construction         Renovation           Project Start Name         John         New Construction         Renovation           Project Start Name         John         New Construction         Renovation           Project Start Start Name         John         New Construction         Renovation           Project Start S	Estimated 1 50,000 20- n Alte	Ontar Total Co 128-4 49 eration	to st of Labor t Telephor 66-7890 50 ar Dem Yes Benzene	and Matina Ma Matina Matina Mati	eriais for th r ext.	cA he Project r Restoratio
Additional Construction         Additional Construction         Renovation           Supervisor of Project Last Name         Supervisor of Project First Name         John           Inticipated number of workers regularly on the project         Supervisor of Project First Name         John           Inticipated number of workers regularly on the project         Supervisor of Project First Name         John           Sype of Construction (Detect one)         New Construction         Renovation           Percent of Project (Attach map of locations and/or boundaries if necessary)         FAP #12345 - T1 Parking Garage Level 8 Repaving and Line Painting           State you received a list of designated substances located on this project?         Yes         No           Nave you received a list of designated substances located on this project?         Supervisor Of Project (Bect on 30 of the OHE           Vhat designated substances may be used, handled         Betryleine Oxide         Isocyanates           Vroject Type (Detect one primary and as many secondary as applicable)         Road         Adphat Paving           Readeum-Rise (10 storeys or more)         Adphat Paving         Road         Adphat Paving           Nond Other Multiple Housing         Conferdam         Conferdam         Excervation         Cofferdam           NumRise (10 storeys or more)         Cofferdam         Cofferdam         Stored Over         Stored Over<	50,000	Project 123-4 49 enation	t Telephor 68-7690 50 ar Dem Yes Benzene	e Number ad over aition X	r ext. Repair of	r Restoratio
Bugervisor of Project Last Name         Bugervisor of Project First Name           John         John           Anticloated number of workers regularly on the project         [1-5]         6-19           ype of Construction (Belect ane)         New Construction         Renovation           bescription of Project (Attach map of locations and/or boundaries if necessary)         PAP #12345 - T1 Parking Garage Level 8 Repaying and Line Painting           FAP #12345 - T1 Parking Garage Level 8 Repaying and Line Painting         No           save you received a list of designated substances located on this project?         Yes         No           ave you received a list of designated substances located on this project?         Read         Acrylonthile         Aspinat           rolge-Family Housing         Ethylene Oxide         Isocynates         No         Read           ingle-Family Housing         Primary Becondary         Read         Additional Ca         Additional Ca           Now-Rise (less than 4 storeys)         Imager Primary Becondary         Read         Additional Ca         Additional Ca           NumBible         Imager Primary Becondary         Becondary         Read         Additional Ca           Naph-Rise (los toreys or more)         Imager Primary Becondary         Read         Additional Ca           NumRise (los toreys or more)         Imager Prima	20- n Alte	Project 128-4 49 eration	t Telephor 68-7590 50 ar Dem Yes Benzene	e Number nd over pitton X	r ext. Repair or	r Restoratio
anticipated number of workers regularly on the project         [15]         6-19           yee of Construction (Belect ane)         New Construction [Renovation]           Part 2345 - T1 Parking Garage Level 8 Repaying and Line Painting           secription of Project (Attach map of locations and/or boundaries if necessary)           AP #12345 - T1 Parking Garage Level 8 Repaying and Line Painting           as there an ice road being constructed for this project?         Yes         No           ave you received a list of designated substances located on this project? (Bection 30 of the OH)         Arsenic         Arsenic           troigeof Type (Gelect one primary and as many secondary as applicable)         Ethylene Oxide         Isocyanates           troigeof Type (Gelect one primary and as many secondary as applicable)         Road         Additional 0           ingler-Family Housing         Immary Becondary         Road         Additional 0           ingler-Banily Housing         Immary Becondary         Road         Additional 0         Road           work-Rise (Liss Sthan 4 storeys)         Immary Becondary         Road         Road         Road           Noil Structure (4 to 6 storeys)         Immary Becondary         Road         Road <td>20- n Alte</td> <td>49 eration</td> <td>S0 ar</td> <td>nd over bitton X</td> <td>Repair of</td> <td>r Restoratio</td>	20- n Alte	49 eration	S0 ar	nd over bitton X	Repair of	r Restoratio
	n Alte	eration	Dem Dem Yes Benzene	No	C Repair of	r Restoratio
	24)		Yes Benzene			
Orgent upper (Select one primary and as many secondary as applicable)     Road       Road     Primary Becondary     Asphat Pavin, Bridge       Including detached, semi-detached homes/cottages)     Including detached, semi-detached homes/cottages)     Including detached, semi-detached homes/cottages)       Igh-Rise (10 storeys or more)     Including apartmenta, condos and townhouses)     Including apartmenta, condos and townhouses)       Igh-Rise (10 storeys or more)     Including apartmenta, condos and townhouses)     Including apartmenta, condos and townhouses)       Igh-Rise (10 storeys)     Including apartmenta, condos and townhouses)     Including apartmenta, condos and townhouses)       Igh-Rise (10 storeys)     Including apartmenta, condos and townhouses)     Including apartmenta, condos and townhouses)       Idelum-Rise (10 storeys)     Including apartmenta, condos and townhouses)     Including apartmenta, condos and townhouses)       Idelum-Rise (10 storeys)     Including apartmenta, and townhouses)     Including apartmenta, and townhouses)       Idelum-Rise (10 storeys)     Including apartmenta, and townhouses     Including apartmenta, and townhouses       Itilities     Primary Becondary     Becondary       Bable     Including apartmenta, and Related Structures     Including apartmenta, and metal station       Instrumentic power, hydro-electric generating station     Including Includies dams, diverse transmission lines)     Includies dams, diverse transmission lines)	Asbest		Mercury	Silca	Oven Emis	isions I Chioride
Single-Family Housing       Asphalt Pavin,         Bingle-Family Housing       Asphalt Pavin,         Bridge       Highway & Ro         Highway & Ro       Additional Ga         Additional Ga       Calison         Commercial       Cofferdam         Additional       Marine         Marine       Marine         Marine       Marine         Additional       Marine         Additing       Marine         Additin					Primary	Secondar
Including detached, semi-detached homesicottages)	9					
Including apartments, condos and townhouses) Highway & Ro Additional Ga						
High-Rise (10 storeys or more)     Additubilitititities       Additum-Rise (4 to 9 storeys)     Asbestos Giov       Nood Structure (4 to 9 storeys)     Asbestos Giov       Nood Structure (4 to 9 storeys)     Asbestos Giov       Sublidings     Primary       Sommercial     Coffendam       Marine     Marine       Mining Primary     Becondary       Vikemative Energies (solar/wind farm)     Marine       Sale     Shale       Sale     Shale       Sale     Shale       Sale     Shale       Sydroelectric Power Plants and Related Structures     Trench (meets       Sydroelectric power, hydro-electric generating station     Weil Drilling	ad Constru	uction (in	icluding ice	roads)	Driman	Decondar
Jeeluim-Holse (4 to 9 storeys)     Image: removal - Typ       Nood Structure (4 to 9 storeys)     Image: removal - Typ       Nood Structure (4 to 9 storeys)     Image: removal - Typ       Sommercial     Image: removal - Typ       Instautional     Image: removal - Typ       View alty of the storeys)     Image: removal - Typ       Sommercial     Image: removal - Typ       Instautional     Image: removal - Typ       View alty of the storeys)     Image: removal - Typ       Sommercial     Image: removal - Typ       Instautional     Image: removal - Typ       View alty     Image: removal - Typ       Sas     Image: removal - Typ       Saydrone     Image: removal - Typ       Vigroelectric Power Plants and Related Structures except transmission lines) includes dams, ydroelectric power, hydro-electric generating station     Image: Tunnel       Vigreline     Image: removal - Typ     Image: Tunnel	re Bag Ren	novals a	±1 sq m of	Insulation	Filmaly	
Addestors (Las durine (4 to 6 storeys))     Addestors (ope       Salidinge     Primary     Secondary       Cartiner (al to 6 storeys)     Catisson       Continer (al to 6 storeys)     Catisson       Institutional     Catisson       Vitemative Energies (solar/wind farm)     Catisson       Sale     Catisson<	e 2		21312-0120	19/10/00		
Buildinge         Primary         Secondary           Commercial         Image: Secondary         Conferenam           Commercial         Image: Secondary         Conferenam           Industrial         Image: Secondary         Grading           Institutional         Image: Secondary         Marine           Vitemative Energies (solar/wind farm)         Image: Secondary         Mining Plant           Sable         Image: Secondary         Mining of a Bit           Sable         Image: Secondary         Shaft           Sydro         Image: Secondary         Shaft           Subway         Image: Secondary         Subway           Trench (meets Tunnel         Image: Secondary         Well Drilling	ration - Ty	ype 3				H
Commercial     Excavation       Industrial     Instautional       Instautional     Instautional       Vitemative Energies (solar/wind farm)     Instaution of a Bit       Iable     Instaution of a Bit       Sale     Instaut       Sale     Instaut						H
Instautional Grading Marine Grading Marine Mining Plant Mining Mi						
Andree      Marine     Marine     Mining Plant     Mining Plant     Morine     Morine     Mining Plant     Morine     Morine     Mining Plant     Morine     Morine     Morine     Mining Plant     Morine						
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elephone						
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Unit Number Street Number Street Name		Street	Туре	Street	Direction (	e.g. East)
4567 Main		st		92		Propertiess
C/O Client Contact Name						
City/Town Province/State						1 Caurt
Mississauga Ontario		3		Postal	Zip Code	Count

Each Section of the Notice of Project must be completed in full. Be sure to include:

- Constructor's Information
- WSIB Account Information
- Clear description of the Area and Specific Location of Work
- Accurate Project Start and End date (FAP validity period will match these project dates)
- Supervisor's Name and Phone Number
- Anticipated Number of Workers
- Clear description of the Project including the FAP Number (if available)
- Section C must list the Project Owner (Client)



### Appendix 2 – Form 1000

Each section of the Registration of Constructors and Employers Engaged in Construction (Form 1000) must be completed in full.

€>o	Ontario Ministry of Labour Registration of Constructors and Employers Engaged in Construction								
Pursuant to beginning w form. The co registration	Pursuant to section 5 of the Regulation for Construction Projects made under the Occupational Health and Safety Act, "Before beginning work at a project, each constructor and employer engaged in construction shall complete an approved registration form. The constructor shall ensure that each employer at the project provides to the constructor a completed approved registration form; and a copy of the employer's completed form is kept at the project while the employer is working there."								
Nature of E	Business (chec	:k one) *							
Individua	I Sole	e Proprietor	Corporation	Partne	rship	□Joint Ve	enture		
Sole Propri	ietor or Corpor	ration Name *							
Operating Na	ime*						Busine	ess Number	
Legal Name							Corpo	ration Number	
Business A	ddress								
Unit Number	Street Number*	Street Name*				Street T	ype	Street Direction	
PO Box	Rural Route	City/Town*			Province*			Postal Code*	
							-		
Telephone N	umber*	Fax Number		Email Address	(if available	2)			
Business F Harmonized	Registration Inf	formation er   WSIB Firm Number ifficate?		WSIB Rate Numb	er			v	
Drojoct Inf	a octation			Centricate Numbe	21				
Average num Project Loca Does the pro	iber of employees ation ject have a street	s employed by your firm o t address? Yes	n the project *	<u></u> 1-5	6 - 19	20 - 49		50+	
Unit Number	Street Number	Street Name				Street T	ype	Street Direction	
City/Town			Province	Postal Co	de	Workplace Te	lephone	e Number	
Acknowled	gement *								
I confirm	that I am author certify that the ir	rized to complete this fo nformation provided is tr	rm. ue and correct	t to the best of n	ny knowled	ge.			
Last name of	person completir	ng this form *		First name	e of the pers	son completing	this for	m *	
Title *							Date (yy	/yy/mm/dd) *	
Email Addres	i5 <sup>*</sup>								
016-1000 (2014/	06) © Queen's Prir	nter for Ontario, 2014		Disponibie en français				Page 1 of 2	



### **Appendix 3 – Site Information**

PROJECT INFORMATION						
Project Name:						
Project Number:						
Company Name:						
Client Representative(s):						
Area of Work:						
Parking Location:						
Laydown Location:						

CONTRACTOR MANAGEMENT TEAM									
Name	Position	Cell Phone Number	E-Mail						
	Project Manager								
	Construction Manager								
	Site Superintendent								
	H&S Representative								

CLIENT CONTACTS						
Name	NamePositionCell Phone NumberE-Mail					
	Project Manager					
	Project Coordinator					

AIRPORT OPERATIONS CENTRE			
Emergency Line (416) 776-3033			
Non-Emergency Line	(416) 776-3055		

REGULATORY AGENCIES					
Agency	Office Phone Number	Contact Name (if applicable)			
Ministry of Labour	(877) 202-0008				
TSSA	(416) 734-3300				
Electrical Safety Authority	(877) 372-7233				
Other					



### **Appendix 4 – Contractor Monthly Safety Reports**

Contractor:		
Project Name:		
Supervisor:	Report Period:	

Lost-Time Injuries (Count) Non-Lost Time Injuries (Count) Near Miss Incidents (Count) Property Damage Incidents (Count) Hours Worked – Month (incl. subs) Hours Worked – Cumulative (incl. subs) Hazard Assessments Completed – Month Hazard Assessments Completed -Cumulative Number of Workers (incl. subs) Number of Supervisors (incl. subs) Orientations Completed – Month Orientations Completed – Cumulative Safety Meetings Held – Month Safety Meetings Held – Cumulative Workplace Inspections Completed Orders Issued by an Authority Having Jurisdiction (MOL, TSSA, ESA)

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### SUMMARY ACTIVITIES

JSAs / Toolbox Talks / Training (how many, topics, issues)

**Inspections** (type, how many, issues, actions)

Summary of Incidents, Injuries, Near Misses and Property Damage (good catches, corrective actions)

**Safety Meetings** (type, topics, issues, actions)





## **Appendix 5 – Sample Project Layouts**





### Appendix 6 – GTAA Sample Safety Risk Matrix

RISK	CREATED BY	MITIGATION
Disruption of Airport Groundside and/or Terminal Operations Impact on General Public Disruption of Airport	<ul> <li>Spills of hazardous materials</li> <li>Migration of dusts/ mists/ fumes or vapours</li> <li>Fire</li> <li>Uneven or slippery walking surfaces</li> <li>Rough walls or hoarding surfaces</li> <li>Mobile equipment contacting persons, materials, fixtures, equipment or marking/ damaging floors</li> <li>Mobile equipment emissions</li> <li>Falling materials, equipment or structure</li> <li>Use of tools causing sparks, flames or flying</li> <li>objects</li> <li>Excessive noise</li> <li>Excessive vibration</li> <li>Inadequate lighting</li> <li>Operation of equipment on tarmac or runway</li> </ul>	<ul> <li>FAP, Activity Permit for Terminal/ Groundside, Hot Work Permit, Materials Movement Form, as required.</li> <li>Job Hazard Analyses and Procedures prepared and communicated to all workers and stakeholders, where necessary.</li> <li>Scheduling of work to minimize disruption.</li> <li>Eliminate or substitute hazardous materials to low VOC and ensure application through non-aerosol process.</li> <li>Minimal quantities of hazardous materials and removal from terminal daily.</li> <li>Fire extinguishing equipment and training.</li> <li>Work areas hoarded or isolated, signed and access controlled to ensure access by unauthorized personnel is restricted.</li> <li>Assess impact on walking surfaces and lighting. Ensure they are maintained, protected and/or alternative(s) are provided where required.</li> <li>Selection and maintenance of equipment or tools to minimize emissions or migration of dusts, mists, fumes, vapours, sparks, flames, flying objects, noise, or vibration.</li> <li>Ventilation and containment methods to minimize emissions or migration of dusts, mists, fumes, vapours,</li> <li>FAP, Activity Permit for Airside.</li> </ul>
Airside Operations	<ul> <li>Unauthorized access to airside work area</li> <li>Foreign Object Debris (FOD)</li> <li>Unattended equipment or materials</li> <li>Incomplete barriers, signage or containment of work area</li> <li>Inadequate preparation for weather conditions or emergencies</li> </ul>	<ul> <li>Adequate AVOP license and or Airside Escort.</li> <li>Storage, containment, and removal of all materials</li> <li>which could become FOD.</li> <li>Identification, attendance, and removal of equipment</li> <li>from work areas as required.</li> <li>Work areas are isolated, signed and access controlled to</li> <li>ensure access by unauthorized personnel is restricted.</li> <li>Emergency Procedures are prepared and communicated.</li> <li>Monitoring of weather to ensure preparations for excessive wind or rain which could disrupt or dislodge materials.</li> </ul>
Impact on Airport Systems	<ul> <li>Life Safety Systems impact</li> <li>Life Safety Systems outage</li> <li>Electrical Systems impact</li> <li>Electrical Systems usage</li> <li>Electrical Systems tie-in</li> <li>Other Energized Systems or utility impact</li> <li>Other Energized Systems or utility tie-in</li> </ul>	<ul> <li>FAP, Activity Permit, Shutdown request, Locates Request.</li> <li>Job Hazard Analysis will identify live energized systems in work area.</li> <li>Procedures prepared for isolation, zero energy, lock-out and encroachment of equipment or tools in these areas.</li> <li>Relocate/shield at-risk equipment.</li> <li>Authorized and controlled access (i.e., arc flash) to electrical rooms, utility corridors or other energized systems.</li> <li>Ground disturbance, embedded services procedures implemented.</li> </ul>



# Appendix 6 – GTAA Sample Safety Risk Matrix Continued

RISK	CREATED BY	MITIGATION
Impact on Tenants	<ul> <li>Uncoordinated restrictions to access of tenant workers, deliveries, or patrons</li> <li>Impact on tenant services i.e., electrical hazards to tenant workers</li> </ul>	<ul> <li>FAP, Activity Permit - Terminal, Shutdown request, Locates request.</li> <li>Pre-project meetings with Stakeholders.</li> <li>Communications with tenants re: expected impact.</li> <li>Scheduling of work to minimize disruption.</li> <li>Work areas hoarded or isolated, signed and access controlled to ensure access by unauthorized personnel is restricted.</li> </ul>
Disruption of Access by General Public	<ul> <li>Incomplete barriers, signage or containment of Roadwork</li> <li>Unauthorized lane closures</li> <li>Roadwork or lane closures during peak periods</li> <li>Restriction of sidewalk/ Pedestrian ways</li> </ul>	<ul> <li>FAP, Activity Permit - Groundside, Locates Request</li> <li>Job Hazard Analysis.</li> <li>Traffic plan, including Ontario Traffic Manual Book 7 provisions, where applicable.</li> <li>Scheduling of work to minimize disruption.</li> <li>Work areas isolated, signed and access controlled to ensure access by unauthorized personnel is restricted.</li> </ul>
Impact on other GTAA or Tenant Contractors	<ul> <li>Sharing work areas</li> <li>Sharing services</li> <li>Common access for deliveries</li> <li>Common area for lay down</li> </ul>	<ul> <li>Contractor contracted as constructor, file NOP.</li> <li>Clear definition of project and work areas.</li> <li>Coordinated Construction Process per ACC Part 7.</li> <li>Constructor Separation Plan.</li> <li>Apply to a MOL Director to designate a part of a Project as a Project (O. Reg. 213/91, s. 4)</li> <li>Projects separated in time or space.</li> <li>Scheduling of shifts to minimize interface.</li> <li>Work areas hoarded or isolated, signed and access controlled to ensure access by unauthorized personnel is restricted.</li> <li>Lay down areas approved, signed and access controlled to ensure access by unauthorized personnel is restricted.</li> </ul>



# Appendix 7 – Job Hazard Analysis (JHA)

TASK	DESCRIPTION OF HAZARD	INHERENT RISK RATING (Prior to Implementation of Controls)		CONTROLS	RESIDUAL RISK RATING (After Implementation of Controls)					
		Α	В	C	A+B+C		Α	В	C	A+B+C

A = Frequency	B = Probability	C = Severity	A+B+C = Rating
			11-15 = Serious
1 = Unlikely (1x/job)	1 = Unlikely to Occur	1 = Insignificant	(STOP - Implement further
			controls immediately)
2 = Occasionally	2 - Some Chance	2 = First Aid or Minor	6-10 = Moderate (Investigate
(2x/job)	2 – Some Chance	Damage	further steps to reduce hazard)
2 - Often (4x/ich)	2 - Could Occur	3 = Lost Time, Requiring	<b>3-5 = Low</b> (Further Controls not
S = Often (4x/job)	s = Could Occur	Medical Help	required immediately, Monitor)
4 = Frequently	4 - Cood Change	4 = Permanent Disability	
(>5x/job)	4 = Good Chance	or Serious Health Effects	
5 = Continuous	E – Likola to Occur	5 = Fatality or Major	
Exposure to Hazard	5 = Likely to Occur	Property Damage	



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# **Appendix 8 – Training Matrix**

Notes:

- Workers refer to all workplace parties, including workers exercising supervisory functions.
- Other workplace specific training may be required to conduct work activities safely.
- A record of training/ certification must be maintained on the worker and provided to the Site Superintendent, upon request.

TRAINING REQUIREMENTS	WHO?	LEGISLATION
Employers must appoint competent Supervisors, as defined in the Act.	Supervisors	OHSA, s.25(2)(c).
Workplace Hazardous Material Information System (WHMIS)	All Workers	WHMIS Regs.
MOL Worker Health and Safety Awareness in 4 Steps	All Workers and Supervisors	O. Reg. 297/13
MOL Supervisor Health and Safety Awareness in 5 Steps	Supervisors	O. Reg. 297/13
Working at Heights (From MOL Approved Training Provider)	All Workers who may use a fall protection system	O. Reg. 297/13 O. Reg. 213/91, s.26.2
Fire Extinguisher Training	Workers who may be required to use and inspect fire extinguishers.	O. Reg. 213/91, s.52.
Standard First Aid, AED, CPR	Workers in charge of First Aid Kit for 6 to 199 workers.	O. Reg. 632/05, s. 11, and Reg. 1101 s. (9) and (10)
Emergency First Aid, AED, CPR	Workers in charge of First Aid Kit for 1 to 5 workers.	Reg. 1101 s. (8)
Registered Nurse	Required to attend to First-Aid Kit and room when there are 200 or more workers.	Reg. 1101 s, 11(2)
Signalers	Workers directing, positioning and assisting vehicles and equipment onsite.	O. Reg. 213/91, s.106
Equipment Operators	Workers using equipment (including but not limited to mast-climbers, lift-trucks, zoom-booms, excavating equipment, etc.).	O. Reg. 213/91, s.96
Trade Certificates (Proof of Training Under the Trade Qualification and Apprenticeship Act)	HVAC, Plumbing, Electrical, Steam Fitters, Hoisting Engineer, Sheet Metal, Sprinkler.	Ontario College of Trades and Apprenticeship (2009)
Traffic Control	Workers conducting Traffic Control duties. Additional oral and written instructions specific to projects traffic management plan, also required.	O. Reg. 213/91, s.67 (6)
Worker Health and Safety Rep. (training on conducting their duties)	Worker Rep. elected by Workers (where JHSC not required).	OHSA, s.8
Hoisting Engineer - Mobile Crane Operator 1	Required for crane operators operating a crane capable of raising/lowering/moving weights more than 30,000 lb. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 150(1)(a)
Hoisting Engineer - Mobile Crane Operator 2	Required for crane operators operating a crane capable of raising/lowering/moving weights more than 16,000 lb but less than 30,000 lb. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 150(1)(b)



# **Appendix 8 – Training Matrix Continued**

TRAINING	WHO?	LEGISLATION
Hoisting Engineer - Tower Crane Operator	Required for crane operators operating a tower crane. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 150(1)(c)
Hoisting Engineer - Mobile Crane Operator 1 (Rotary Foundation Drill Rig)	Worker who operates a rotary foundation drill rig with an effective torque greater than 270 kN-m. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 156.8(1)
Hoisting Engineer - Mobile Crane Operator 1 or 2 (Rotary Foundation Drill Rig)	Worker who operates a rotary foundation drill rig with an effective torque between 190 and 270 kN-m. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 156.8(1)
Hoisting Engineer - Mobile Crane Operator 1 or 2 (Rotary Foundation Drill Rig)	Worker who operates a rotary foundation drill rig with an effective torque between 50 and 190 kN-m. Must hold a Certificate of Qualification and be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 156.8(3)
Rotary Foundation Drill Rig Training	Worker who operates a rotary foundation drill rig with an effective torque less than 50 kN-m.	O. Reg. 213/91, s. 156.6(1)
Cranes, Hoisting and Rigging - Inspection	<ul> <li>Professional Engineer or competent worker required for:</li> <li>Person who inspects a crane to ensure its structural integrity before it is used to lift persons and every 12 months after that.</li> <li>Worker who visually inspects the crane's structural elements and rigging equipment for defects before each use.</li> <li>Worker who is involved with the hoisting operation of a device (platform, bucket, etc.) that is capable of moving and is supported by a cable attached to the boom.</li> <li>Worker who sets-up, assembles, extends, and dismantles a crane or similar hoisting device.</li> <li>Person who inspects structural elements and components of a tower crane before erection, before use, after erection, after any repairs, and at intervals no greater than 12 months.</li> <li>Worker who visually inspects all cable used by a crane or similar hoisting device at least once a week when the device is being used.</li> <li>Person who inspects the supporting surface and path of travel of a rotary foundation drill rig.</li> </ul>	O. Reg. 213/91, s.153, s.154, s.158, s.159, s.161, and s.170
Hoisting and Rigging	Workers hoisting and rigging loads other than those specifically requiring the operator be licensed with training recognized by the Ministry of Education and Training.	O. Reg. 213/91, s. 150
Elevating Work Platforms	Workers using elevating work platforms. Must be trained on specific type of equipment being used.	O. Reg. 213/91, s. 147
Scaffold Erection/Dismantling/Alteration	Workers assembling/erecting/dismantling/altering scaffold.	O. Reg. 213/91, s. 131
Asbestos Awareness	Workers conducting Type 1 and Type 2 abatement.	O. Reg. 278/05 s.19(1) and (3)



# Appendix 8 – Training Matrix Continued

TRAINING	WHO?	LEGISLATION
Chainsaws	Workers using chainsaws.	O. Reg. 213/91, s.112
Propane and Natural Gas (TSSA CH- 02 Certificate)	HVAC, Plumbers and Workers who handle, store, connect or operate/activate propane or natural gas fueled devices with an input of 400,000 BTU/h or less. ROT required with them at all times.	Fuel Industry Certificates, s.48
Propane and Natural Gas (TSSA RE-O Certificate)	Workers who handle, store, connect/disconnect or operate/activate propane fired tar pot heater with an input of any BTH/u. ROT required with them at all times.	Fuel Industry Certificates, s.51
JHSC Certification (Certified Member)	Certified members of JHSC.	OHSA, s.9
Confined Space Entry	Workers entering confined spaces.	O. Reg. 632/05, s.9 and s.9.1
Confined Space Rescue	Workers performing rescue operations related to confined spaces.	O. Reg. 632/05, s.9, s.9.1 and s.11
Asbestos Abatement Worker	Workers conducting Type 3 abatement operations.	O. Reg. 278/05, s.20(1)(a)
Asbestos Abatement Supervisor	Supervisors who are involved and overseeing Type of abatement operations.	O. Reg. 278/05, s.20(1)(b)
Explosive Actuated Fastening Tools	Workers using and in charge thereof.	O. Reg. 213/91, s.117
Suspended Work Platform System, Boatswains Chair, or Multi-Point Suspended Work Platform	Workers required to use, inspect, install, alter and/or dismantle a Suspended Work Platform System, Boatswains Chair, or Multi-Point Suspended Work Platform. Training must be on the specific equipment and must be based on the activity of the given worker.	O. Reg. 213/91, s.138, s.141, and s.142
Formwork and Falsework Inspection	Competent workers designated by P.Eng. to inspect formwork and falsework.	O. Reg. 213/91, s.89(3)
Carbon Monoxide Testing	Worker who carries out testing for airborne concentrations of carbon monoxide in an enclosed structure where an internal combustion engine is being operated.	O. Reg. 213/91, s.47(4)
Drowning - Rescue Operations	Workers who perform rescue operations if a worker may drown at a project. Note, at least 2 are required.	O. Reg. 213/91, s.27(2)
Personal Protective Equipment	Workers required to use or wear protective clothing or personal protective equipment/devices. Instruction and training must include the care, use and maintenance of PPE.	O. Reg. 213/91, s.21(3)
Roof Hoist Operator	Worker who operates a hoist used on a roof.	O. Reg. 213/91, s.209(2)
Workplace Violence and Harassment	All Workers. Training Must include information and instruction on the employer's workplace violence and harassment policy and program.	OHSA, s.32.0.5



### **Appendix 9 – Communications Plan**

METHOD	TARGET	CONTENT	
Orientation	Contractor Management Contractor Workers Subcontractors Stakeholders, as required GTAA PM, as required	The Project Specific Safety Plan (PSSP) Orientation is delivered to all new and returning workers. The presentation will take hrs. Workers will be required to sign-in and complete a quiz. Workers will receive a hard hat sticker and photo ID badge upon completion.	
Meetings	Daily Pre-start Meeting	At Safety Board with all workers to review activities & JHA. Sign-in kept.	
	Weekly Coordination	All contractor and subcontractor supervisors. Agenda, minutes kept	
	Weekly GTAA Progress Review	Contractor PM, Supervisor, GTAA PM/ Contract Administrator & Stakeholders (as req'd)	
	Joint Health and Safety Committee (JHSC)	Monthly meeting with all management & worker reps (as req'd) Agenda, minutes kept. Minutes posted	
Safety Talks	Contractor Management Contractor Workers Subcontractors	Safety Talks will be held weekly regarding issues relevant to the current work activities performed. The contractor will deliver Safety Talks for its workers & supervisors. Sign-in sheets will be maintained. Subcontractors must perform their own Safety Talks & submit weekly.	
Postings	Office Safety Board Site Safety Board (if remote from site office or multiple work areas)	<ul> <li>Postings Boards must be accessible to all workers and will contain:</li> <li>Occupational Health and Safety Act and Regulations for Construction Projects</li> <li>Notice of Project</li> <li>Contractor contacts and numbers</li> <li>Form 1000 (all employers)</li> <li>WSIB Form 82</li> <li>MOL Poster – Prevention Starts Here</li> <li>Employment Standards Poster</li> <li>Hours of Work</li> <li>Site Information</li> <li>Name of Worker Health and Safety Representative</li> <li>Joint Health and Safety Committee Minutes</li> <li>Section 7 Airport Construction Code</li> <li>GTAA Activity Permit</li> <li>Other GTAA or Contractor Permits</li> <li>Daily Job Safety Analysis/Sign-in</li> <li>Emergency Plan and Procedures</li> <li>Incident Reporting Procedures</li> <li>Project Layout</li> <li>Traffic Plan, where required</li> </ul>	
Signage	At entrance to Project/Work Area Where danger or hazard exists	Facility Alteration Permit (FAP) Placard Contractor Identification (name, phone, etc.) Personal Protective Equipment Requirements Security Signage Relevant DANGER or HAZARD Signage	



# **Appendix 10 – Jobs Requiring Written Procedures**

The Project Manager and/or Supervisor must ensure job specific procedures and specifications are provided on site to define company and legislative expectations. These site procedures may include, however should not be limited to:

- Lock-out/ Zero Energy Requirements
- Hot Work Requirements
- Hoisting and Rigging
- Confined Space
- Scaffolds, Ladders and Work Platforms
- Asbestos Contact and Removal
- Fall Protection, Prevention and Rescue
- Equipment, Tools, and Machinery
- Security and Access
- Air Quality and Dust Control
- Mobilization
- Emergency Procedure
- Workplace Inspections
- Falling Materials Prevention
- Roof Access
- Public Safety / Traffic Control
- Surface Penetration
  - Trenching and Excavations
  - o Core Drilling



# **Appendix 11 – Permits for Work**

There may be additional permits required beyond the Facility Alteration Permit. The scope of work will determine which permits will apply. These permits include, however may not be limited to:

- Toronto Pearson Construction Activity Request
  - o Includes Terminals, Groundside, Airside and Shutdown Requests
- Surface Penetration Checklist and Sign-offs Form
- Roof Access Request
- Material Movement Form
- Crane and Aerial Devices Permit
- Fire Hydrant Use Request
- Hot Work Sign-off Checklist
- Security Impact Form
- Access to GTAA-managed asset areas

Additional information about these permits and approval processes can be found in the Airport Construction Code Appendix A: GTAA Approval Process Links and on the GTAA website:

https://www.torontopearson.com/en/operators-at-pearson/construction/contractor-activities



# Appendix 12 – GTAA Emergency Checklists





# **Appendix 12 – GTAA Emergency Checklists Continued**

Toronto Pearson BOMB THREAT CHECKLIST			
BE CALM - BE COURTEOUS -	DO NOT INTERRUPT		
INCIDENT DATA: Time: Date: Name of person receiving call: Telephone no, call received on: Recipient's telephone no. (work) (residence) Exact wording:	AIRPORT EMERGENCY LINE (416) 776-3033		
(use other side of form if necessary)         CALLER DATA (Check all boxes that apply):         GENDER CALL ORIGIN       ACCENT       MANNER           Male         Internal         Local       Calm       Angry           Male         Internal         Local       Calm       Angry           Adult       Cell phone         Foreign:       Cahrent       Incoherent           Juvenille       Soft         Fast       Distorted       Excellent       Poor           Loud       Soft         Fast       Distorted       Excellent       Poor           High Pitch       Deep       Slow       Slowe       Streetcar/Trolly           Gonfusion       Office       Airplanes       Pt/Announcements           Music       Animals       Quiet       Pt/Announcements           Music       Chimels       Streetcar/Trolly       Pt/Announcements           Music       Animals       Quiet       Pt/Announc	<ul> <li>EVACUATION GUIDELINES</li> <li>Keep calm</li> <li>Follow instructions of supervisor</li> <li>When evacuating, where possible remove personal property (lunch boxes, purses, briefcases, etc.)</li> <li>BEARCH GUIDELINES</li> <li>Search your immediate area without touching anything</li> <li>Report any suspicious object</li> <li>Identify strange or misplaced objects</li> <li>Unlock drawers, cabinets, etc. for search crew</li> <li>PRECAUTIONS</li> <li>If suspicious device is discovered:</li> <li>Do not touch or move it</li> <li>Do not assume it is the only one</li> <li>Notify your control centre immediately</li> </ul>		
4. Ask questions: When will it go off? Hour: Time remaining: What does it look like?	EXTRA COPIES ARE AVAILABLE FROM:		
Where is it located?Area: What kind of bomb is it? Where are you now? How do you know so much about it? What is your name and address?	GTAA Emergency Management emergency.management @ gtaa.com		