



Construction Compliance & Permits Office

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FAP Fees Schedule

Effective **October 1, 2023**, FAP fees as per this schedule will be assessed & issued for immediate payment by the **Contractor**. Where a contractor has yet to be chosen, the FAP Application must include the name of the **Designated Project Representative (DPR)** who will be responsible for the payment of the fees.

Project Classification	Class I Construction Value up to \$50,000	Class II Construction Value up to \$500,000	Class III Construction Value up to \$1,000,000	Class IV Construction Value above \$1,000,000
Buildings Work	3% of Construction Value (\$300 <u>min.</u> fee applies)	3% of Construction Value	\$15,000 +2% of the Construction Value above \$500K	\$25,000 +1% of the Construction Value above \$1M
*Other Works	3% of Construction Value (\$300 <u>min.</u> fee applies)	\$1,500 +2% of the Construction Value above \$50K	\$10,000 +1.5% of the Construction Value above \$500K	\$17,500 +1% of the Construction Costs above \$1M
GTAA Capital Work	For GTAA Capital Projects, for which a separate GTAA internal cost recovery process is in place, the project general contractor will be assessed a \$500 processing fee for each FAP application submitted. Also, any other applicable fees to process amendments or expired FAPs will also be assessed for direct payment by the contractor.			
Additional Fees	<ul style="list-style-type: none"> • \$300 to process expired FAP extension requests. • \$300 to process FAP extension requests & re-issue FAP placards after the first extension. (See Note #2) • \$300 to process & review amendment requests after a FAP has been issued. 			

***Other Works includes** civil construction projects: runways, taxiways, aprons, roads, bridges, parking lots, sidewalks, SWM facilities, tunnels; paving; underground utilities: water mains, sewers, communication duct banks, gas lines, fuel lines, etc.; and misc. projects such as: building envelop, roofing, siding, grading, landscaping, etc.

Notes:

1. The fee assessed for each FAP application submitted includes CCPO's application processing and the cost recovery for any required independent professional services: to review and assess application documentation submitted for code &/or contractor safety compliance; to complete and issue Locates for GTAA buried infrastructure; to review the completed work & submitted FAP close-out documentation for the issuance of an Occupancy/Use Permit & to complete the mandatory FAP Closeout process.
2. **New 2024** - the expiry date established for each FAP placard issued is based on the expiry date noted in the contractor's NOP (if applicable) or on the contractor's work schedule submitted. In either case, the expiry date established should be based on the contractor's assessment & planning of all activities required to complete all work which should also allow for additional time for potential delays. The practice of obtaining FAPs prior to fully planning & scheduling work which then requires on-going extension requests has created additional workload challenges & thus additional processing costs will now apply for payment before a second extension request is processed & re-issued.
3. For all FAP extensions requests, the contractor must submit an updated NOP (if applicable) with the new expiry date &/or submit an updated schedule plus details of the work remaining or an explanation of why an extension is required. It is the **contractor's sole responsibility** to ensure that their **FAP remains valid for the full duration of all work**. Should the contractor allow their FAP to expire, they may be faced with a Stop Work Order if found to be working with an expired FAP and then work will not be allowed to continue until the fee is paid & the FAP placard is re-issued.

FAP Fees Policy:

- To expedite the FAP review process, in good faith the CCPO initiates the required reviews immediately & assesses/issues the applicable FAP fee to the contractor or to the Designated Project Representative (DPR) noted on the FAP application.
- It is the project initiator & applicant's responsibility to ensure that based on the scope of work & the location (on Airport Lands), the proposed work meets the mandatory requirements for going through the FAP application process. If in doubt about whether a FAP is required for your project, contact CCPO constructioncompliance@gtaa.com for confirmation.
- All Fees issued by the CCPO are **due upon receipt and are non-refundable** once the required reviews are commenced. CCPO may consider a partial refund/credit depending on the specific circumstances and the processing costs incurred by the CCPO and for the reviews initiated &/or completed by our independent consultants.
- CCPO will release the FAP placard once all reviews are completed & confirmation of the fee payment is received.